

**Village of Sussex Corner
Policy # 2012 – 02
Council Member and Guest**

Background:

Village Council is frequently extended an invitation to attend an event representing the Village of Sussex Corner. Council reviews the invitation(s), determines if attendance is warranted and, if so, selects one or more members of Council to attend. If there is a cost involved (e.g. dinner ticket), the cost is covered by the Village. On occasion, an invitation is extended to include a guest. The matter of the cost of the guest is, and always has been, an unresolved item. The current Village Council requested a policy to address the issue.

Policy Statement(s):

Village Council hereby declares that the following process shall from this point onward be the approved process for addressing invitations for members of Council and guests attending an event representing the Village of Sussex Corner:

- Village Council shall review all invitations to attend an event and represent the Village of Sussex Corner.
- Where Village Council deems it appropriate to have one or more members of Council attend an event, it shall, by motion of Council, select and approve the attendance of one or more members of Council and, in doing so, approve the associated costs.
- Where the invitation is extended to include a guest, the costs of the guest shall also be assumed by the Village.