

**CALL TO ORDER:**

Mayor Stackhouse called the meeting to order at 7:00 p.m. He also reminded the public that once the meeting was adjourned, he would call each person individually so they could exit safely and ensure proper social distancing during the COVID-19 pandemic.

**ATTENDANCE:**

Mayor Steven Stackhouse  
Deputy Mayor Patsy Shay  
Councillor Doug Bobbitt  
Councillor Harley Hunt  
Councillor Paul Taylor

Clerk/Treasurer, Robby Obermeier  
Works Supervisor, Craig Dixon

**CONFLICT OF INTEREST:**

There were no Conflicts of Interest declared at this time.

**APPROVAL OF AGENDA:**

Mayor Stackhouse called for a motion to approve the agenda.

**M/S/C (Shay/Taylor)**

**Motion to approve the agenda for the November 17, 2020, Regular Council Meeting.**

**DELEGATIONS: n/a**

**APPROVAL OF MINUTES:**

Mayor Stackhouse called for a motion to approve the minutes of the Regular Council Meeting held on October 20, 2020.

**M/S/C (Bobbitt/Shay)**

**Motion to approve the minutes of the Regular Meeting of Council held on Tuesday, October 20, 2020.**

**BUSINESS ARISING FROM THE MINUTES:**

There were no items of business from previous meetings before Council.

**COMMITTEE REPORTS:**

**Operations:**

**M/S/C (Hunt/Bobbitt)                      Motion to approve payments made for October 2020,  
as follows:**

<b>General</b>	<b>\$201,443.92</b>
<b>Water &amp; Sewer</b>	<b>\$ 63,559.20</b>

**Nutrien Civic Centre Report:**

Councillor Bobbitt (Chair for Nutrien Civic Centre) submitted the approved minutes of September 2020, from the Nutrien Civic Centre.

**RSC8:**

Steve Roberts submitted the Executive Director reports for the month of October and it has been circulated to all Council members.

**Accept Committee Reports:**

Mayor Stackhouse called for a motion to accept the Nutrien Civic Centre & RSC8 reports.

**M/S/C (Taylor/Hunt)                      Motion to accept Nutrien Civic Centre & RSC8  
Committee Reports.**

**CORRESPONDENCE:**

**Request for Support – New Brunswick Association of Fire Chiefs (NBAFC):**

A request was received from Crime Prevention Association of NB for financial support in preparing a “Family Violence Awareness” booklet. Council declined their offer for support.

**BY-LAWS:**

Council is in the process of amending the Procedure By-law, Dangerous or Unightly and Code of Conduct By-laws and its Councils intention to read a summary of these proposed by-laws during our December 15<sup>th</sup>, Council meeting.

A summary of the proposed changes will be posted on our website and a copy will be made available for viewing at the office during business hours.

**Procedure By-law #136-20:**

**M/S/C (Shay/Taylor) Motion to have the 1<sup>st</sup> reading of By-law #136-20, the Village of Sussex Corner Procedure And Organization of Village Council by-law, by title only.**

***Mayor read by-law #136-20 by title only 1<sup>st</sup> time.***

**M/S/C (Shay/Taylor) Motion to accept the 1<sup>st</sup> reading of By-law #136-20, the Village of Sussex Corner Procedure And Organization of Village Council by-law, by title only.**

**M/S/C (Shay/Taylor) Motion to have the 2<sup>nd</sup> reading of By-law #136-20, the Village of Sussex Corner Procedure And Organization of Village Council by-law, by title only.**

***Mayor read by-law #136-20 by title only 2<sup>nd</sup> time***

**M/S/C (Shay/Taylor) Motion to accept the 2<sup>nd</sup> reading of By-law #136-20, the Village of Sussex Corner Procedure And Organization of Village Council by-law, by title only.**

**Dangerous or Unsightly Premises By-law #137-20:**

**M/S/C (Bobbitt/Shay) Motion to have the 1<sup>st</sup> reading of By-law #137-20, the Village of Sussex Corner Dangerous or Unsightly Premises by-law, by title only.**

***Mayor read by-law #137-20 by title only 1<sup>st</sup> time***

**M/S/C (Bobbitt/Shay) Motion to accept the 1<sup>st</sup> reading of By-law #137-20, the Village of Sussex Corner Dangerous or Unsightly Premises by-law, by title only.**

**M/S/C (Bobbitt/Shay) Motion to have the 2<sup>nd</sup> reading of By-law #137-20, the Village of Sussex Corner Dangerous or Unsightly Premises by-law, by title only.**

***Mayor read by-law #137-20 by title only 2<sup>nd</sup> time***

**M/S/C (Bobbitt/Shay) Motion to accept the 2<sup>nd</sup> reading of By-law #137-20, the Village of Sussex Corner Dangerous or Unsightly Premises by-law, by title only.**

**Code of Conduct By-law #138-20:**

**M/S/C (Hunt/Bobbitt) Motion to have the 1<sup>st</sup> reading of By-law #138-20, the Village of Sussex Corner Code of Conduct by-law, by title only.**

*Mayor read by-law #138-20 by title only 1<sup>st</sup> time*

**M/S/C (Hunt/Bobbitt) Motion to accept the 1<sup>st</sup> reading of By-law #138-20, the Village of Sussex Corner Code of Conduct by-law, by title only.**

**M/S/C (Hunt/Bobbitt) Motion to have the 2<sup>nd</sup> reading of By-law #138-20, the Village of Sussex Corner Code of Conduct by-law, by title only.**

*Mayor read by-law #138-20 by title only 2<sup>nd</sup> time*

**M/S/C (Hunt/Bobbitt) Motion to accept the 2<sup>nd</sup> reading of By-law #138-20, the Village of Sussex Corner Code of Conduct by-law, by title only.**

**NEW BUSINESS:**

**1) Outstanding Invoice – Dillon Consulting Ltd:**

The Village of Sussex Corner has received funding through the Environmental Trust Fund (ETF) of New Brunswick to complete a community Climate Change Adaptation Plan. The objective of this project is to identify climate change vulnerabilities among Village infrastructure, core services, and natural elements to develop strategic adaptation options to build climate resilience in the community. Last month we officially launched the project page to our website and FB site where if you follow the link it will bring you to the main landing page of the online engagement platform where you can input your thoughts and concerns. The final report to the Environmental Trust Fund is due early March 2021.

We have an invoice from Dillon Consulting Limited (professional services) and a motion is required.

**M/S/C (Taylor/Hunt) Motion to approve payment of \$3,450.00 to Dillon Consulting Limited for the Climate Change Adaptation Plan Project, funded under the Environmental Trust Fund.**

*“on the question “Bobbitt asked if the funding had been received yet. Clerk stated no not yet but, since than Dillon has submitted our first ETF Interim report.*

**2) Works Department – Charles Edgett – Probation Period:**

Charles Edgett, Works Department has completed his probationary period and the following motion is needed.

**M/S/C (Shay/Taylor)**

**Motion to change Charles Edgett to full-time status complete with Village pension & benefits, effective December 1, 2020.**

*“on the question” Taylor stated the Works Supervisor has informed us (Council) that Charles is doing an exceptional job especially with all the “in house” repairs t he has been completing. He’s a great addition to our staff!*

**3) Solid Waste Agreement:**

Our current agreement with Devine Sanitation Ltd. is ending in December and they have requested for the additional 2 years extension that is stated in our current agreement.

**M/S/C (Bobbitt/Shay)**

**Motion to extend the agreement with Devine Sanitation Ltd. for a two-year period from January 1<sup>st</sup>, 2021, to December 31<sup>st</sup>, 2022.**

**Mayors Comments:**

- I was somewhat saddened to find there was not to be a Remembrance Day Ceremony to honor those that sacrificed so much in the service of our country. I contacted Al Bowie of the Sussex Branch Legion and he asked if they could lay the wreath on behalf of our Village due to the COVID restrictions. This is a day of great importance to our country and should never be forgotten. The banners honoring our veterans have been put up starting Nov 2 and will remain up until the end of this month.
- I am pleased to say that again this year we were able to accomplish some projects around the village and have several in mind for next year all without the necessity of raising taxes for a second year in a row.
- Our Works dept are continuing to do a great job and are preparing for whatever challenges this winter may bring us.
- I have been in contact with Tim Nickerson and our EMO Co-Ordinator regarding the local COVID case in Sussex. Scott Hatcher has kept Tim informed as well as a notice on FB. Just a reminder that this can happen not only in a large center but smaller communities as well.
- Considering the recent articles in the KCR, I will be attending a web seminar on Budget Messaging and Communications. I thought this would be a valuable seminar to attend.

- And in closing.....It has indeed been a trying few months dealing with the challenges of working and living while under a state of emergency and the restrictions that the Covid-19 has brought. I would like to thank the residents of our village for their understanding and co-operation during these trying times.

**NEXT COUNCIL MEETING:                      Tuesday, December 15, 2020 @ 7:00 pm**

**ADJOURNMENT:**

**M/S/C (Hunt/Bobbitt)                      Motion to adjourn the Council meeting.**

The meeting adjourned at approximately 7:33 p.m.

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Clerk / Treasurer

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Mayor