

Mayor Stackhouse welcomed everyone back to the Council Chambers, stating this is our first in-house meeting since March due to the COVID-19 pandemic.

CALL TO ORDER:

Mayor Stackhouse called the meeting to order at 7:00 p.m.

ATTENDANCE:

Mayor Steven Stackhouse
Deputy Mayor Patsy Shay
Councillor Doug Bobbitt
Councillor Harley Hunt
Councillor Paul Taylor

Clerk/Treasurer, Robby Obermeier
Works Supervisor, Craig Dixon

CONFLICT OF INTEREST:

There were no Conflicts of Interest declared at this time.

APPROVAL OF AGENDA:

Mayor Stackhouse called for a motion to approve the agenda.

M/S/C (Bobbitt/Shay)

Motion to approve the agenda for the August 18, 2020, Regular Council Meeting.

DELEGATIONS: n/a

APPROVAL OF MINUTES:

Mayor Stackhouse called for a motion to approve the minutes of the Regular Council Meeting held on July 21, 2020.

M/S/C (Shay/Taylor)

Motion to approve the minutes of the Regular Meeting of Council held on Tuesday, July 21, 2020.

BUSINESS ARISING FROM THE MINUTES:

There were no items of business from previous meetings before Council.

COMMITTEE REPORTS:

Operations:

M/S/C (Taylor/Hunt)

**Motion to approve payments made for July 2020,
as follows:**

General	\$249,613.97
Water & Sewer	\$ 50,563.71

Nutrien Civic Centre Report:

Councillor Bobbitt (Chair for Nutrien Civic Centre) submitted the approved minutes of June 18, 2020, from the Nutrien Civic Centre. He also mentioned that during that meeting the board accepted the resignation of business manager, Zac Black. Bobbitt stated, “he has done such a remarkable job for the Centre and we all regret to see him leave”.

Accept Committee Report(s):

Mayor Stackhouse called for a motion to accept the Nutrien Civic Centre Report.

M/S/C (Hunt/Bobbitt)

**Motion to accept Nutrien Civic Centre
Committee Report.**

CORRESPONDENCE:

Jack Lynch – Excessive Speeding:

Mayor Stackhouse read the correspondence received from Jack Lynch regarding “excessive speeding” within the Skyline Avenue Subdivision. After a lengthy discussion it was agreed upon to place the portable traffic monitor throughout the subdivision over a period of 2 weeks to collect the data then submit the report along with the letter to the RCMP. Bobbitt stated that this was why Council purchased the system so it could be moved throughout the village in problematic areas. A letter will be sent to Mr. Lynch acknowledging this decision.

SNB – Property Assessment Information:

Service New Brunswick will be separating your property assessment and tax notice. Moving forward, property owners will receive a separate property assessment notice in October followed by a property tax notice (bill) in March. By receiving a separate property assessment notice in October allows property owners time to better understand and review their assessed values, before they receive their property tax notice in March. Your 2021 property assessment notice will arrive in the mail with your assessed (market) value. If you do not agree, you will have 30 days to file a request for Review. More information can be found our website.

BY-LAWS:

There were no bylaws before Council.

NEW BUSINESS:

Climate Change Adaptation Plan Project:

Last year the Village submitted an application through the Environmental Trust Fund to seek funds to develop a Climate Change Adaption Plan, and we received notice of their decision to support this project in the amount of \$31,000. The purpose of this project is to, identify climate change related vulnerabilities for the Village's critical infrastructure as well as the core services and to identify strategic and viable adaptation measures to form a Community Climate Change Adaptation Plan. The goal of this task will be to gather information on community critical infrastructure and core services to help compile a comprehensive asset listing for the overall vulnerability assessment.

M/S/C (Bobbitt/Shay)

Motion to approve the Project Plan submitted by Dillon Consulting Limited for the Climate Change Adaptation Plan Project, funded under the Environmental Trust Fund through the Department of Environment and Local Government and Climate Change Secretariat.

Outstanding Invoice – Dillon Consulting Ltd:

An outstanding invoice from Dillon Consulting Limited for professional services for the Climate Change Adaptation Plan has been received and with this being an unbudgeted expenditure a motion is required.

M/S/C (Shay/Taylor)

Motion to approve payment of \$1,725.00 to Dillon Consulting Limited for the Climate Change Adaptation Plan Project, funded under the Environmental Trust Fund.

Outstanding Invoice – TremTech Electrical – Transfer Funds:

The AC and heat pump units at both the office and shop broke so after receiving 2 quotes the following decision was made.

M/S/C (Hunt/Bobbitt)

Motion to approve an unbudgeted expenditure in the amount of \$9,803.75 to TremTech Electrical Inc. for the purchase of 2 mini split heat pumps and to transfer \$8,890.68 from the General Capital Reserve Fund to the General Capital Fund.

Waycon Heights Storm Sewer Project – Outstanding Invoice / Transfer Funds:

The Waycon Heights Storm Sewer Project is now completed leaving a “hold back” amount due in September, so the following motion is required to pay and transfer funds from the Gas Tax account to the operating account.

M/S/C (Shay/Taylor)

Motion to authorize payment of \$110,415.67 to Carson Development / 683962 NB Limited and to transfer \$100,132.10 from the Gas Tax Account to the General Capital Fund for the Waycon Heights Storm Sewer Project #19-9997.

Application for Financing & Transfer of Funds:

The village has two debentures that are due for refinancing. The financing arrangements were to make payments for ten years and then refinance the balance over an additional ten years. Leaving a balance to be refinanced at \$198,000 for the General and \$102,000 for Water & Sewer, bringing the total to \$300,000 to be refinanced. After discussion Council made the decision to pay the remaining balance for the Water & Sewer debenture and refinance the \$198,000 owing for the General.

M/S/C (Taylor/Hunt)

Motion that the Clerk Treasurer and Mayor be authorized to issue and sell to the New Brunswick Municipal Finance Corporation a Municipality of Sussex Corner debenture in the principal amount of \$198,000 on such terms and conditions as are recommended by the New Brunswick Municipal Finance Corporation, and be it resolved that the Municipality of Sussex Corner agrees to issue post-dated cheques payable to the New Brunswick Municipal Finance Corporation as and when, they are requested in payment of principal and interest charges on the above debenture.

M/S/C (Taylor/Hunt)

Motion to authorize the transfer of \$102,000 from the Water & Sewer Capital Reserve Fund to the Water & Sewer Capital Fund for the remaining balance owing for debenture #BD-49.

NEXT COUNCIL MEETING:

Tuesday, September 15, 2020 @ 7:00 pm

ADJOURNMENT:

M/S/C (Hunt/Bobbitt)

Motion to adjourn the Council meeting.

The meeting adjourned at approximately 7:32 p.m.

Clerk / Treasurer

Mayor