

**CALL TO ORDER:**

Mayor Stackhouse called the meeting to order at 7:00 p.m.

**ATTENDANCE:**

Mayor Steven Stackhouse  
Councillor Doug Bobbitt

Deputy Mayor Patsy Shay  
Councillor Paul Taylor

Works Supervisor, Craig Dixon  
Clerk/Treasurer, Robby Obermeier

**CONFLICT OF INTEREST:**

There were no Conflicts of Interest declared at this time.

**APPROVAL OF AGENDA:**

Mayor Stackhouse called for a motion to approve the agenda.

**M/S/C (Taylor/Shay)**

**Motion to approve the agenda for the October 15, 2019, Regular Council Meeting.**

**DELEGATIONS:**

**RCMP Quarterly Report**

Sgt. Jim MacPherson presented the RCMP report for July - September 2019. He commented briefly on each "call of service" for a total of 29 items. Questions were asked and answered.

**APPROVAL OF MINUTES:**

Mayor Stackhouse called for a motion to approve the minutes of the Regular Council Meeting held on September 17, 2019.

**M/S/C (Bobbitt/Taylor)**

**Motion to approve the minutes of the Regular Meeting of Council held on Tuesday, September 17, 2019.**

**BUSINESS ARISING FROM THE MINUTES:**

1) **Meadow Crescent Lots:** Deputy Mayor Shay..... to date no information has been received and the Works Department will continue maintaining those 2 vacant lots. At this point she suggested the item be "tabled" until next Spring where discussions will be resumed.

M/S/C (Shay/Taylor)

**Motion to table item “Meadow Crescent Lots” from Business Arising from Minutes until Spring of 2020.**

**COMMITTEE REPORTS:**

**Reports - Operations:**

M/S/C (Taylor/Shay)

**Motion to approve the September 2019, bills for payment:**

General	\$ 133,029.98
Water & Sewer	\$ 7,212.51

**Operations – Subdivision Plans – Interim Completion:**

The “Interim Completion” of Subdivision Plans for Booth Street has met with all requirements and a motion to take over the street is now required.

M/S/C (Shay/Bobbitt)

**Motion that the Village of Sussex Corner approve the “Interim Completion” of subdivision plans entitled “The Estate of Joan Cunningham #16-1”, prepared by Don More Surveys Ltd, dated March 4, 2019 and authorize the Clerk to stamp and sign the said plans as per Section 88(5) of the Community Planning Act.**

**Operations - Accept Committee Reports:**

Mayor Stackhouse called for a motion to accept the committee reports:

M/S/C (Taylor, Shay)

**Motion to accept the Operations Committee and Nutrien Civic Centre Reports.**

*“on the question”*

*Bobbitt (Chair for Nutrien Civic Centre) stated with things running smoothly the Board of Directors has decided to change the meeting dates to by-monthly with their next meeting in November.*

**CORRESPONDENCE:**

**Citizen Question Form - Arthur Medford**

Mr. Medford requested to speak with Council regarding his drainage problem but unfortunately, he never showed up, so Mayor Stackhouse continued with the remaining agenda.

**BY-LAWS:** n/a

**NEW BUSINESS:**

**Carson Development – Outstanding Invoice / Transferring Funds:**

An invoice from Carson Developments for the Waycon Heights Storm Sewer 2019 project has been received and a motion is required to pay this outstanding invoice and to transfer funds from the Gas Tax account to the operating account.

**M/S/C (Taylor/Shay) Motion to authorize payment for the outstanding invoice from 683962 NB Ltd (Carson Development) in the amount of \$188,921.52**

*“on the question”*

*Bobbitt confirmed with Obermeier with this type of project there are different stages for payments and once those steps are completed then an invoice is authorized by Dillon Consulting.*

**M/S/C (Bobbitt/Taylor)**

**Motion to authorize the transfer of \$171,326.31 from the Gas Tax Account to the General Capital Fund for the Waycon Heights Storm Sewer Project #19-9997.**

*“on the question”*

*Bobbitt confirmed with Obermeier that the difference in those amounts were due to the HST Rebate that the Village would receive.*

**Donna Jeffries - Probation Period:**

Donna Jeffries has completed her probationary period and the following motion is required.

**M/S/C (Shay/Bobbitt)**

**Motion to change the employment status of Donna Jeffries from probationary to permanent part-time status, effective October 16, 2019.**

*“on the question”*

*Taylor explained that “part-time” status meant 3 days per week.*

**Mayors Comments:**

Mayor Stackhouse explained at the end of each Council meeting he likes to give his opinion(s) on the outcome of that month:

- October has been a busy month especially with the storm sewer project at Waycon Heights under way.

- Council (3) and myself attended the UMN Conference in Fredericton. During that time, I attended a workshop “**Women in Politics and Building an Effective Council and Senior Staff Relationship.** I followed that workshop with another course on **Roberts Rules of Order and Responsible Government** in Moncton.
- Our budget exercise will be starting this month.
- Recently I completed the *Basic Emergency Management* from the EMO and I encourage all members if they haven't yet to complete the *ICS 100.* The next date for our EMO Action Committee meeting will be scheduled soon.
- I strongly urge anyone that has not been involved in Municipal Government to start attending Council meetings to get a better understanding for what goes on and I encourage anyone who wants to have a positive impact on the community to please get involved, especially if you are thinking about running for Council next May.
- The workshop on Women in Politics was very enlightening and I believe this council is one where they will have an equal voice and encourage anyone that wants to make a positive difference in their community to get involved.

**NEXT COUNCIL MEETING:                        Tuesday, November 19, 2019 @ 7:00 pm**

**ADJOURNMENT:**

**M/S/C (Shay)                        Motion to adjourn the Council meeting.**

The meeting adjourned at approximately 7:25 p.m.

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Clerk / Treasurer

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Mayor