

CALL TO ORDER:

Mayor Stackhouse called the meeting to order at 7:02 p.m.

ATTENDANCE:

Mayor Steven Stackhouse
Councillor Doug Bobbitt
Councillor Paul Taylor

Deputy Mayor Patsy Shay
Councillor Sharon Loder

Works Supervisor, Craig Dixon
Clerk/Treasurer, Robby Obermeier

CONFLICT OF INTEREST:

There were no Conflicts of Interest declared at this time.

APPROVAL OF AGENDA:

Mayor Steven Stackhouse called for a motion to approve the agenda.

M/S/C (Loder/Taylor)

**Motion to approve the amended agenda for the
March 19, 2019, Regular Council Meeting.**

DELEGATIONS: n/a

APPROVAL OF MINUTES:

Mayor Steven Stackhouse called for a motion to approve the minutes of the Regular Council Meeting held on February 19, 2019.

M/S/C (Shay/Bobbitt)

**Motion to approve of the minutes of the Regular
Council Meeting held on February 19, 2019.**

BUSINESS ARISING FROM THE MINUTES:

There were no items of business from previous meetings before Council.

COMMITTEE REPORTS:

Operations:

M/S/C (Loder/Bobbitt)

**Motion to approve the February 2019, bills
for payment:**

General \$ 77,548.14
Water & Sewer \$ 10,789.71

Accept Committee Reports:

Mayor Stackhouse called for a motion to accept the following committee report:

M/S/C (Shay/Taylor)

**Motion to accept the Operations Committee
For March 2019.**

CORRESPONDENCE:

Wayne Wilkins – Questions / Comments:

Wayne Wilkins spoke to Village Council on a number of matters, a summary of which is shown below:

Question: Has a decision been made about installing a safe lighting around the Village office building?

Feedback: Yes, this was completed in January and was on the February report from the Works Supervisor.

Question: Has Council considered handicap parking in front of office building?

Feedback: Yes, a few years ago council inquired about this and was asked by the RCMP; who's going to monitor this; staff or council? Council decided not to proceed with this, but I haven't seen any issues regarding this. Councillor Loder commented that because of that decision that was why we installed the new wheelchair accessible door at the office. Wayne said he "thought" this was mandatory to have handicap parking with so many parking spots. Mayor Stackhouse said he would investigate this information and email him back on the answer. Councillor Bobbitt added comment on the wording "handicap" parking, he stated in this day and age we now use the wording "disable" parking.

Question: Is Mr. Holland consulting for Sussex Corner and if so in what capacity?

Feedback: No Mr. Holland is not consulting for the Village but in saying that when Craig runs into items that needs history behind them, he will contact Mr. Holland.

Question: I would like to view the detailed auditors annual bills from 2016, 2017 and 2018. With the detailed version that should include all cost when council or someone from the office calls the auditor for financial issues.

- Feedback:** Sorry, but this would fall under the Third-Party Privacy through the Right to Information and Protection Act (22 (1) (b) (c) (i)).
- Question:** What is the annual salary of the Clerk/Treasurer?
- Feedback:** Sorry, but this would fall under the Right to Information and Protection.
- Question:** Will council debate the new Procedure by-law #132-19 in a public forum or behind closed doors?
- Feedback:** No this wasn't debated behind closed doors and since no comments was received by the public, it will receive the 3rd and final reading tonight.
- Question:** Are all communiques read out at monthly meetings?
- Feedback:** Yes, all correspondence is read either through committee meetings or council meeting. Councillor Loder commented that they are read by date received.
- Question:** May I have all questions answered verbally at the Council meeting and also a response in writing?
- Feedback:** Well Mr. Wilkins you are here now, and you are getting your answers now plus your questions and answers will be recorded on the minutes.

Brian MacNichol – Questions / Comments:

Mayor Stackhouse read an email that was received from Brian MacNichol on the following concerns.

- Question:** What is the status of the WAWA permit?
- Feedback:** Our 5-year WAWA permit was received today.
- Question:** The Mayor had previously stated that whatever happens to trout creek is up to DTI, so the question is; have they even looked at the situation other than just by the pictures, are they even aware of what is there?
- Feedback:** In actual fact; I stated that in an event of a situation that would endanger infrastructure, DTI would have the ability to remove what was causing this ice jam.

BY-LAWS:

BY-LAW #131-19 to amend Rural Plan BY-LAW #125-14:

The following by-law is now ready for the 3rd and final reading in its entirety.

- M/S/C (Bobbitt/Loder)** **Motion to have the reading of Bylaw # 131-19, a bylaw to amend the Village of Sussex Corner Bylaw # 125-14, the Rural Plan Bylaw, read in its entirety.**

Mayor read the by-law in its entirety.

M/S/C (Bobbitt/Loder) Motion to accept the reading of Bylaw # 131-19, a bylaw to amend the Village of Sussex Corner Bylaw # 125-14, the Rural Plan Bylaw, in its entirety.

M/S/C (Bobbitt/Loder) Motion to have the 3rd reading of Bylaw # 131-19, a bylaw to amend the Village of Sussex Corner Bylaw # 125-14, the Rural Plan Bylaw, by title only.

Mayor read the by-law by title only.

M/S/C (Bobbitt/Loder) Motion to accept the 3rd reading of Bylaw # 131-19, a bylaw to amend the Village of Sussex Corner Bylaw # 125-14, the Rural Plan Bylaw.

BY-LAW #132-19 – Procedural and Organization:

A new bylaw respecting the procedure and organization of Village Council was drafted by the Clerk/Treasurer. This bylaw has been through 1st and 2nd reading and has been made available to Council and the public. There has been no feedback during that time allowed. So now this bylaw is ready for 3rd reading in its entirety and final motion.

M/S/C (Bobbitt/Loder) Motion to have the reading of By-law 132-19, the Village of Sussex Corner Procedure and Organization of Village Council By-law read in its entirety.

Councillor Bobbitt read the bylaw in its entirety

M/S/C (Bobbitt/Loder) Motion to accept the reading of By-law 132-19, the Village of Sussex Corner Procedure and Organization of Village Council by-law, in its entirety.

M/S/C (Bobbitt/Loder) Motion to have the 3rd reading of By-law 132-19, the Village of Sussex Corner Procedure and Organization of Village Council by-law, by title only.

Mayor read the by-law by title only.

M/S/C (Bobbitt/Loder) Motion to accept the 3rd and final reading of By-law 132-19, the Village of Sussex Corner Procedure and Organization of Village Council by-law.

NEW BUSINESS:

Right to Information and Protection of Privacy Act (RTIPPA):

After speaking with the commissioner of RTIPPA the following resolution was needed, with a copy sent to their office.

M/S/C (Taylor/Shay)

Motion that the Council of the Village of Sussex Corner hereby designates the Village Clerk / Treasurer to serve as the “head” of the public body, that being the Village of Sussex Corner, pursuant to the *Right to Information and Protection of Privacy Act* (“Act”) of the Province of New Brunswick; and that the Council of the Village of Sussex Corner acknowledges that the Village Clerk / Treasurer, as “head”, may delegate in writing a duty or power of the “head” under the Act to a member of the municipal staff, except the power to delegate, and can impose terms and conditions as considered appropriate and as prescribed under the Act.

Fundy Civic Centre Inc. – AGM

Councillor Bobbitt represents the Village on the FCC board, he mentioned that the new General Manager, Jack Black is doing a wonderful job and encouraged everyone to come to the “meet and greet” scheduled for Wednesday, March 27 commencing at 5:30pm with the AGM shortly after.

Sussex & District Chamber - AGM:

SDC has scheduled their AGM for Tuesday, May 14 commencing at 5:30pm. This event will take place at Timberland with a cost of \$40 per person.

Regional Service Commission 8 - AGM:

RSC8 has scheduled their AGM for Monday, April 29 commencing at 7:00pm. This event will take place at Village of Norton Municipal Building.

Operating Reserve:

Mayor Stackhouse explained the following motion was needed to finalize the cost share of the work completed on Route 121 and Post Road by the Province.

M/S/C (Loder/Shay)

Motion to authorize the transfer of \$22,282.09 from the General Operating Reserve fund to the General Operating fund for cost sharing for the work completed on Route 121 / Post Road.

Mayors Comments:

- 1) Council had a very productive meeting with Alaina Lockhart where we discussed several topics which included funding for these topics. I would welcome any suggestions for improvements to our village.
- 2) I would like to thank Brian & Susan McNichol for keeping the village aware of the ice jam in trout creek and for the co-operation from everyone involved including the help from EMO that provided a fly-over with their drone. Copies of the video are available at the village office. Please bring your own thumb drive.
- 3) To date we have 2 volunteers for our EMO Action committee. The Town of Sussex is hosting a seminar for EMO Training on Saturday, March 30th and we have 5 members of Council and staff that will be attending. I feel the 2 volunteers that just signed up for the EMO action committee could benefit from this training too.

M/S/C (Taylor/Loder)

Motion to send Gil Stackhouse and Brian Black to the EMO training seminar that the Town of Sussex is offering at a cost not to exceed \$75.00 per participant.

- 4) Councillor Loder attended a workshop in Fredericton regarding NB Climate Change.
 - 5) Last month we had some residents concerned that we were not making use of Facebook so I'm pleased to say when our page becomes activated, we will be using the crisis response as well as broadcasting our council meetings live on Facebook with tonight being a test run. I will look the video over later this week to see if everything was clear and understandable and hopefully by June, we will be ready to "go live".
 - 6) To date we only have 2 people sign up for early alert. With this early alert in mind I would also like to have a priority list of residents that may have mobility or sight restrictions. In the event of an evacuation they would be taken first.
- And in closing**, with the recent rain event on Friday, March 22, I had the pleasure of spending some time with our works department and I want to say they never stopped! I seen our works department going full out in very adverse conditions and I would like to extend our thanks to them for all their hard work.

Also, I received an email from Tim Nickerson (EMO) regarding the ice jam behind Brian MacNichol's place. He stated that the ice jam that had built up there does not appear to be having a mayor impact on the creek. The one in the middle of the creek is

much smaller now and is resting on a raised gravel bed. The one on the opposite side is also resting on a gravel bed. The majority of the water is flowing through the woods on the opposite side of the creek and will not be a threat as it has found a way around the ice jam. What is flowing behind his house is a lower amount and is also not a threat to the homes.

ADJOURNMENT:

M/C (Shay/Taylor)

Motion to adjourn the Council meeting.

The meeting adjourned at approximately 8:43 p.m.

Clerk / Treasurer

Mayor