

The meeting was called to order by Councillor Bobbitt at 5:15pm.

Attendance: Mayor Stackhouse, Deputy Mayor Shay, Councillors Bobbitt, Hunt, Taylor and Loder as well as the Clerk Treasurer, and Works Supervisor.

- 1. Works Supervisors Report:** Works Supervisor, Craig Dixon read his report for the month of March.
- 2. Capital Assess Management Plan:** Dillon Consulting Ltd. has finalized the “draft” copy of the Villages Capital Asset Management Plan which is required by the Province. This plan will be to use in establishing an annual allocation of funds toward the replacement of capital assets. Council will need to pass a motion to accept this plan therefore the item will be referred to the April Council meeting.
- 3. EMO Training:** The Town of Sussex hosted a seminar for EMO Training on Saturday, March 30th with 4 members of Council, staff (2) and a member of the EMO Action Committee that attended.
- 4. Parking Spot – Disability:** A request was received last month from a citizen regarding installing a designated parking spot for disabled residents. The Mayor recommended this item be added to the 2020 budget discussion but until then the Works Department will install a temporary sign for front of the office building (closest to main door).
- 5. Spring Clean-up:** 2019 Spring Cleanup is schedule for Thursday, May 16, 2019 in conjunction with your normal solid waste pick up. More information can be found on our website and Facebook.
- 6. SDCC:** Sussex & District Chamber of Commerce 2019 Annual General Meeting is scheduled for May 14th, 2019 with Deputy Mayor Shay attending.
- 7. SACF Update:** The Board of Directors of this Foundation has approved a grant in the amount of \$2000.00 for our Flags / Banner project. Councillor Loder will attend

their Ceremony on April 17th to accept this grant and provide a brief talk regarding the project.

8. Equipment needed:

With the recurring “ditching” problems the Works Supervisor has suggested that Council look into either leasing or renting a back hoe which would allow staff to begin alleviating some of these problems during the warmer weather. After a brief discussion, the Committee recommended this item be referred to our April Council meeting.

9. Next Operations Meeting:

May 2, 2019 @ 6:00pm

10. Adjournment:

Councillor Bobbitt called an adjournment at 5:40pm

Clerk / Treasurer

Operations Committee Chair