

The meeting was called to order by Councillor Bobbitt at 6:02 pm.

**Attendance:** Mayor Stackhouse, Deputy Mayor Shay, Councillors Bobbitt, Loder, Taylor as well as Works Supervisor and Assistant Clerk / Treasurer

- 1. Works Supervisor's Report:** Chairman Bobbitt read Craig's report that was submitted for the month of January.
- 2. Procedure By-law:** Council is in the process of amending the Procedure By-law. The committee recommends this go to our next council meeting on February 19, for the 1<sup>st</sup> and 2<sup>nd</sup> reading.
- 3. Summer Students:** The applications for the Summer Canada Jobs Program (Federal) and Student Employment and Experience Development Program (Provincial) has been filed.
- 4. SACF Funding Application:** The deadline to apply for the Sussex Area Community Foundations (SACF) grant is **March 13, 2019**. The committee recommends the Village apply again this year. Loder mentioned last year we had 20 flags & banners installed on 20 poles along Main Street & Post Road and suggest that we continue with this project and possibly go down Needle Street. The committee agreed that this was a good idea and Robby will begin the paper work.
- 5. Volunteer Recognition:** Loder stated that Volunteer Recognition week is scheduled for April 7-13, 2019, and for the last 2 years the village hasn't been doing anything for this event and she strongly suggest that we "get back on track" for this. All members agreed that this was a good idea and Robby will work on the form and once completed place on our website along with hard copies at the office. Loder suggested each council member should recommend someone they know that has volunteered in our community.

- 6. Pearson's Corner Market:** A request was received from Pearson's Corner Market for permission to allow food trucks again this year on site. The committee agreed and recommends this request go to our February council meeting for a motion.
- 7. Village Citizen Questions:** We had a request for more information on the following:
- 1) **Job description for the 2018 posting for Clerk / Treasurer**  
*Answer: This information was already given to him last fall.*
- 2) **List of the candidates with salary options for the Clerk / Treasurer position**  
*Answer: This would be considered confidential information so that certainly isn't going to be handed out.*
- 3) **Notice for electronic meetings**  
*Answer: According to the new Local Governance Act electronic meetings are permitted and the proper notice(s) were followed to the best of our abilities.*
- 8. Flooding Correspondence:** The Village received a couple of correspondences regarding the recent flooding. Mayor and Council is looking into their concerns.
- 9. Next Operations Meeting – March 7, 2019 @ 6:00pm**
- 10. Adjournment -** Councillor Bobbitt called an adjournment at 6:28 pm

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Operations Committee Chair