

CALL TO ORDER:

Deputy Mayor Shay called the meeting to order at 7:12 p.m.

ATTENDANCE:

Deputy Mayor Patsy Shay	Councillor Doug Bobbitt
Councillor Sharon Loder	Councillor Harley Hunt
Acting Clerk / Treasurer Robby Obermeier	

CONFLICT OF INTEREST:

There were no Conflicts of Interest declared at this time.

APPROVAL OF AGENDA:

Deputy Mayor Shay called for a motion to approve the agenda.

M/S/C (Loder/Hunt)	Motion to approve the agenda for the September 18, 2018 Council Meeting.
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DELEGATIONS:

- 1) Citizen Request - Wayne Wilkins
- 2) Citizen Request – Steven Stackhouse

Wayne Wilkins:

The following are Mr. Wilkins questions and answers:

- 1) Will the previous month's meeting minutes be on the website the Thursday before meeting? *Mr. Wilkins stated that the "draft" minutes for July were on the website but are now removed.*

Answer: Deputy Mayor Shay stated that "draft" minutes of Council are not public documents until after approval the following month and the draft minutes for July were added to our website by "error" by past staff. She also read the Local Government Act 75 (1) – (a) regarding documents that are required to be available to the public.

- 2) Why have the budget, minutes, and operations meetings for Council before 2018 been removed from the website?

Answer: Deputy Mayor Shay stated that according to Mark (Alison Street Web Design) this request to have just the current (2018) minutes and Committee minutes was a request done by from the previous staff members and Council wasn't aware of this decision. But we will look into getting this back onto our new site in the near future.

- 3) Can committees authorize spending before approval by Council, or does the Committees only recommend spending to Council?

Answer: Deputy Mayor Shay stated that “no” the committee can only recommend to Council. Mr. Wilkins said that he noticed that in the August minutes that the Committee recommended the Works Department staff to take the “Confined Space training course but nothing was approved in the August Council meeting. Shay said that in our approved 2018 budget there is a training line and that’s where this would fall under so nothing more needed to be approved for this item.

- 4) Is Rod Holland on contract with the Village and if so what is the current worth?

Answer: Deputy Mayor Shay stated that “no” Mr. Holland is not on a contract for Village, he is still on payroll.

Steven Stackhouse:

The following are Mr. Stackhouse questions and answers:

- 1) What is the process to run in the upcoming by-election and is there a cutoff date? Is this process the same for Mayor and Council?

Answer: Councillor Loder stated that all information can either be obtained through Election NB website or by visiting the returning office. She then went on to say, you will need 10 names from residents to sign your nomination papers and the dates for submitting are from October 26 to November 9.

- 2) Does the Village offer any incentive to attract either residential or commercial entities to the Village?

Answer: Deputy Mayor Shay said in the past the Village offered a incentive for new homes, but the Province stopped that. Council will keep this suggestion in mind during our upcoming budget cycle.

APPROVAL OF MINUTES:

Deputy Mayor Shay called for a motion to approve the minutes of the Regular Council Meeting held on August 21, 2018.

M/S/C (Bobbitt/Loder)

**Motion to approve the minutes of the
Regular Council Meeting held on
August 21, 2018.**

BUSINESS ARISING FROM THE MINUTES:

There were no items of business from previous meetings before Council.

COMMITTEE REPORTS:

Operations:

M/S/C (Bobbitt/Loder)

Motion to approve the August bills for payment:

General	\$ 78,125.32
Water & Sewer	\$ 24,720.38

Councillor Bobbitt explained why the following motions were needed; “when a budget item goes over the amount previously approved then a motion is needed to pay those invoice(s)”.

M/S/C (Bobbitt/Loder)

Motion to approve payment of the following outstanding accounts:

Bobcat Atlantic:	\$4,778.25
Marillac:	\$4,824.25
Alison Street Web Design:	\$2,875.00

Accept Committee Reports:

Deputy Mayor Shay called for a motion to accept the committee report:

M/S/C (Hunt/Loder)

Motion to accept the Operations Committee report.

CORRESPONDENCE:

Speed Limit & Crosswalk Location:

As a result of a recent request for a speed limit reduction along Route 111 (Post Road) and also a review of a number of crosswalks within the Village limits, the Operations Branch of the Department of Transportation and Infrastructure has requested changes in our existing sidewalks. Councillor Bobbitt recommended that this item be added to our next Operations meeting, so the Committee could look into this request further.

Premier Holdings Ltd:

A letter was received from Premier Holdings Ltd. notifying Council that the project for sidewalks was commencing for Pugsley Street, as per Development Agreement.

BY-LAWS:

There were no by-laws before Council.

NEW BUSINESS:

1. 5 Year Designed Highway Program:

M/S/C (Hunt/Loder)

**Motion to accept the Village of Sussex Corner
5 Year Designed Highway Program, as
recommended by Council and the retired Works
Supervisor. (shown below)**

YEAR 2019 - Regional Road – Post Road

Resurface with hot mix asphaltic concrete Post Road from the intersection of Main Street, Post Road and Needle Street to the bridge crossing Trout Creek, a distance of .350 Km. This stretch of roadway sees a high volume of both local and visitor traffic. Given the volume of traffic, this roadway warrants resurfacing in the interest of public safety. A related benefit is the saving of significant maintenance costs which will certainly mount with the passing of time.

YEAR 2020 - Regional Road – Post Road

Resurface with hot mix asphaltic concrete Post Road from the intersection the bridge crossing Trout Creek to the intersection of Cougle Road and Post Road, a distance of 1.040 Km. This stretch of roadway sees a high volume of both local and visitor traffic. Given the volume of traffic, this roadway warrants resurfacing in the interest of public safety. A related benefit is the saving of significant maintenance costs which will certainly mount with the passing of time.

YEAR 2021 - Regional Road – Post Road

Resurface with hot mix asphaltic concrete Post Road from the intersection Cougle Road and Post Road to the Village boundary, a distance of 1.040 Km. This stretch of roadway sees a high volume of both local and visitor traffic. Given the volume of traffic, this roadway warrants resurfacing in the interest of public safety. A related benefit is the saving of significant maintenance costs which will certainly mount with the passing of time.

YEAR 2022 - Regional Roads - Leonard Drive and Cougle Road

Resurface with hot mix asphaltic concrete that portion of Cougle Road designated as a Regional Road, a distance of .184 Km from Earnhardt Road to Leonard Drive and that portion of Leonard Drive designated as a Regional Road inside the Village limits, a distance of .329 Km. along with the intersection of Cougle Road and Leonard Drive. This stretch of roadway is a main access to the industrial park and hence supports heavy truck traffic. The nature and volume of traffic has worn down the roadway to the point it is a safety concern for all types of vehicular traffic.

YEAR 2023 - Route 111 (Needle Street)

Resurface with hot mix asphaltic concrete that portion of Route 111 (named Needle Street) that lies between the intersection with Route 121 and the intersection with Dutch Valley Road and New Line Road, a distance of .60 Km.

2. October Council Meeting:

Due to the vacancies in Council the following motion is needed:

M/S/C (Loder/Bobbitt)

Motion to change the date for our next Regular Council meeting to October 9th, 2018, due to prior commitments.

3. WAWA Permit – Trout Creek / Parsons Brook

Councillor Loder said the Works Department has completed Trout Creek / Parson Brook and almost all the walking trail is completed. She said the Works Department staff needed to be commended for a job well done! A resident sitting in the gallery also agreed; commented that he was on walking trail earlier and thought they did an excellent job!

4. Asset Management Plan:

Funding was approved on the application that was submitted on behalf of the Village of Sussex Corner by Dillon Consulting Ltd.

5. Meadow Crescent Lots:

A letter was sent to Department of Transportation and Infrastructure (DOTI) regarding two (2) properties on Meadow Crescent (26 and 29) requesting if the (DOTI) would consider selling those 2 lots to the Village for a nominal fee (\$1.00 each). Deputy Mayor Shay stated that the Village was still waiting for their answer.

6. Memorial – Richard Ellis

Deputy Mayor Shay stated that the memorial “in memory of Richard Ellis” has been completed. The existing mural that is located on the Works garage has been changed to reflect Richard’s “white” beard and also his name on the t-shirt was added. Council would like to thank Fred Harrison for this wonderful contribution! She suggested that if anyone hadn’t seen it yet to please stop by and take a look.

ADJOURNMENT:

M/S/C (Loder/Bobbitt)

Motion to adjourn the Council meeting.

Acting Clerk / Treasurer

Deputy Mayor