

The meeting was called to order by Councillor Bobbitt at 6:05pm.

**Attendance:** Deputy Mayor Shay, Councillors Bobbitt, Loder and Hunt

- 1. Alex MacLeod:** Alex probationary period will be completed on August 7<sup>th</sup> and the committee recommends that Council make a motion to hire Alex as a full time employee.
- 2. Water Distribution Course:** This course is scheduled for November 5, 2018 in Moncton, NB. Works Supervisor, Rod Holland stated that our 2 new staff members; Barry Perry and Alex MacLeod attend this course. This will allow them training to take the exam as required by the Provincial regulations. This course is a 4 day event. Rod will discuss this with Robby so she can get this register. The Committee approved his recommendation.
- 3. Confined Space training:** This course is being offered locally on August 27, 2018. All Works Department staff (3) are signed up for this course and the cost will be based on the amount of participants that attend the course. Maximum cost would be \$400.
- 4. Asset Management Plan:** The deadline for this plan is July 31, 2018. Dillon Consulting is currently in the process of preparing the Asset Management Plan for the Village. Robby will follow up with Dillon Consulting to determine if this was completed. Deputy Mayor Shay will also follow up on this.
- 5. Clerk / Treasurer Position:** August 10<sup>th</sup>, 2018, is the closing date for resumes.
- 6. Adjournment:** Councillor Bobbitt called an adjournment at 6:25 pm.

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Operations Committee Chair