

**CALL TO ORDER:**

Mayor Flewwelling called the meeting to order at 7:00 p.m.

**ATTENDANCE:**

Mayor Mark Flewwelling  
Councillor Doug Bobbitt  
Councillor Sharon Loder

Deputy Mayor Catherine MacLeod  
Councillor Patsy Shay

Clerk Treasurer Don Smith  
Works Supervisor Rod Holland

Administrative Clerk Debbie Otis

**CONFLICT OF INTEREST:**

There were no Declarations of Interest.

**APPROVAL OF AGENDA:**

Mayor Flewwelling called for a motion to approve the agenda.

**M/S/C (MacLeod/Loder)**

**Motion to approve the agenda for the  
March 20, 2018 Council Meeting.**

**DELEGATIONS:**

There were no delegations before Village Council.

**APPROVAL OF MINUTES:**

Mayor Flewwelling called for a motion to approve the minutes of the Regular Council Meeting held on February 20, 2018.

**M/S/C (Shay/MacLeod)**

**Motion to approve of the minutes of the Regular  
Council Meeting held on February 20, 2018.**

**BUSINESS ARISING FROM THE MINUTES:**

There were no items of business from previous meetings before Council.

**COMMITTEE REPORTS:**

**Operations:**

<b>M/S/C (Bobbitt/MacLeod)</b>	<b>Motion to approve the February 2018 bills for payment:</b>
	<b>General           \$ 77,416.39</b>
	<b>Water &amp; Sewer \$ 7,054.57</b>

**Accept Committee Reports:**

Mayor Flewwelling called for a motion to accept the following committee reports:

Fundy Civic Centre   Chamber of Commerce

<b>M/S/C (Shay/MacLeod)</b>	<b>Motion to accept the Fundy Civic Centre Reports (2) and the Chamber of Commerce Report.</b>
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**CORRESPONDENCE:**

There were no items of correspondence to come before Council.

**BY-LAWS:**

**By-Law # 129-18 A by-law to amend Water Utility By-law # 37-99.**

A proposed bylaw was presented to Village Council for consideration. The proposed bylaw is intended to change the financial responsibility for the purchase and installation of backflow prevention devices and thereafter the inspection and maintenance of said devices from the Village to the property owner. Councillor Shay asked if this would mean the Village no longer would be required to go to individual homes to perform testing. Works Supervisor Holland confirmed that to be true.

<b>M/S/C (Loder/Shay)</b>	<b>Motion to have the 1<sup>st</sup> reading of Bylaw # 129-18, a bylaw to amend the Village of Sussex Corner Bylaw # 37-99, A Bylaw Respecting the Water Utility, by title only.</b>
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*Mayor Flewwelling executed the reading.*

<b>M/S/C (Shay/Loder)</b>	<b>Motion to accept the 1<sup>st</sup> reading of Bylaw # 129-18, a bylaw to amend the Village of Sussex Corner Bylaw # 37-99, A Bylaw Respecting the Water Utility, by title only.</b>
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**M/S/C (Loder/Shay)**

**Motion to have the 2<sup>nd</sup> reading of Bylaw # 129-18, a bylaw to amend the Village of Sussex Corner Bylaw # 37-99, A Bylaw Respecting the Water Utility, by title only.**

*Mayor Flewwelling executed the reading.*

**M/S/C (Shay/Loder)**

**Motion to accept the 2<sup>nd</sup> reading of Bylaw # 129-18, a bylaw to amend the Village of Sussex Corner Bylaw # 37-99, A Bylaw Respecting the Water Utility, by title only.**

**NEW BUSINESS:**

**RNB Multicultural Council – Use of Village Logo:**

Deputy Mayor MacLeod spoke briefly on the advantages of allowing the NB Multicultural Council to utilize the Village logo in their correspondence, promotional materials, etc. This will demonstrate the Village's commitment to building a greater regional community through our association with the Chamber of Commerce, Start Up Canada, NB Multicultural Council, etc.

**M/S/C (MacLeod/Shay)**

**Motion to authorize the NB Multicultural Council to apply the Village logo to correspondence, promotional materials, etc.**

**Municipal Water System Backup:**

The Works Supervisor spoke on the issue of a system backup should he be unable to perform his duties for anywhere from one day to an extended period of time. The short term is being covered, when required, by a local certified operator but the need for an extended period is the issue. He spoke on two offers for service, one from the Town of Sussex and the other from Dillon Consulting Limited. He recommended the latter.

**M/S/C (Loder/Shay)**

**Motion to prepare and issue a letter to the Town of Sussex thanking them for their proposal for water system backup however declining the offer.**

**M/S/C (Shay/Loder)**

**Motion to prepare and issue a letter to Dillon Consulting Limited to draft an agreement with the firm to provide water system backup.**

**Employment Offers – Works Department:**

An opportunity of employment with the Village of Sussex Corner was advertised with numerous applicants. The Works Supervisor reviewed all applications, performed interviews and presented his findings to the Personnel Committee. The Committee recommended the two individuals to be hired as shown in the motions below:

**M/S/C (Shay/Loder)**

**Motion to offer employment to Barry Perry to fill a position in the Works Department with the starting date at the discretion of the Works Supervisor.**

**M/S/C (Shay/Loder)**

**Motion to offer employment to Chris Coggar to fill a position in the Works Department with the starting date at the discretion of the Works Supervisor.**

**ADJOURNMENT:**

**M/S/C (Shay/Loder)**

**Motion to adjourn the Council meeting.**

The meeting adjourned at approximately 7:18 p.m.

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Clerk / Treasurer

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Mayor