

**CALL TO ORDER:**

Acting Mayor MacLeod called the meeting to order at 7:00 p.m.

**ATTENDANCE:**

Acting Mayor Catherine MacLeod	Acting Deputy Mayor Doug Bobbitt
Councillor Patsy Shay	Councillor Harley Hunt
Councillor Sharon Loder	Clerk Treasurer Don Smith
Works Supervisor Rod Holland	Administrative Clerk Debbie Otis

**CONFLICT OF INTEREST:**

There were no Conflicts of Interest declared at this time.

**APPROVAL OF AGENDA:**

Acting Mayor MacLeod called for a motion to approve the agenda.

**M/S/C (Loder/Bobbitt)**

**Motion to approve the agenda for the  
June 19, 2018 Council Meeting.**

*Then there was a request to add Pugsley Street  
extension to the agenda under New Business #6.*

**DELEGATIONS:**

There were no delegations before Council.

**BY-LAWS:**

**PUBLIC HEARING for BY-LAW #130-18 to amend Rural Plan BY-LAW #125-14:**

Presented by Connor Tripp, Planning Director from the Regional Service Commission 8. The Public Hearing for the amendment to Rural Plan bylaw 125-14 for 1188 Post Road, PID 30327613 is currently zoned as “Residential 1” to “Neighbourhood Commercial” for the purpose of operating office space and a personal service shop. Upon conclusion of his presentation, Mr. Tripp fielded questions from Council, there were no questions from the public.

**M/S/C (Hunt/Bobbitt)**

**Motion to have the 1<sup>st</sup> reading of Bylaw #130-18,  
a bylaw to amend the Village of Sussex Corner**

---

**bylaw #125-14, the Rural Plan bylaw, by title only.**

**M/S/C (Loder/Shay)**

**Motion to accept the 1<sup>st</sup> reading of Bylaw #130-18, a bylaw to amend the Village of Sussex Corner Bylaw #125-14, the Rural Plan bylaw, by title only.**

**M/S/C (Hunt/Bobbitt)**

**Motion to have the 2<sup>nd</sup> reading of Bylaw #130-18, a bylaw to amend the Village of Sussex Corner Bylaw #125-14, the Rural Plan Bylaw, by title only.**

**M/S/C (Loder/Bobbitt)**

**Motion to accept the 2<sup>nd</sup> reading of Bylaw #130-18, a bylaw to amend the Village of Sussex Corner Bylaw #125-14, the Rural Plan Bylaw, by title only.**

**APPROVAL OF MINUTES:**

Acting Mayor MacLeod called for a motion to approve the minutes of the Regular Council Meeting held on May 15, 2018.

**M/S/C (Loder/Bobbitt)**

**Motion to approve the minutes of the Regular Council Meeting held on May 15, 2018.**

**BUSINESS ARISING FROM THE MINUTES:**

There were no items of business from previous meetings before Council.

**COMMITTEE REPORTS:**

**Operations:**

**M/S/C (Loder/Shay)**

**Motion to approve the May 2018 bills for payment:**

<b>General</b>	<b>\$</b>	<b>63,165.89</b>
<b>Water &amp; Sewer</b>	<b>\$</b>	<b>6,056.36</b>

**Accept Committee Reports:**

Acting Mayor MacLeod called for a motion to accept the committee reports:

**M/S/C (Shay/Loder)                      Motion to accept the Operations Committee,  
Chamber of Commerce, RSC8 and KWRC reports.**

**CORRESPONDENCE:**

Mr. Wayne Wilkins read a statement to Council and asked questions of Council, please see attached file for Mr. Wilkins statement. Mr. Wilkins asked what is being done about the departure of former Mayor Flewwelling and now looking down the agenda, the Clerk/Treasurer is leaving. What is going on with this Council?

Acting Mayor MacLeod indicated she has contacted Minister Andrew Harvey from the Department of Environment and Local Government, requesting how to proceed and is awaiting his reply. She also indicated that she had send a second email advising Minister Harvey of the resignation of the Clerk Treasurer. Councillor Shay said that was premature and that the Acting Mayor should have met with Council before contacting the province. Councillor Loder indicated that “as a Council they haven’t discussed Mr. Flewwelling’s resignation.”

**NEW BUSINESS:**

**1. Annual Golf Tournaments:**

Four invitations were received by the Village to participate in annual golf tournaments. It’s time to decide which one to support. Councillor Loder suggested we continue to support a local organization, and the cost of entry was middle of the road for the Chamber of Commerce, which is held in September each year. Councillor Loder then asked Works Supervisor, Rod Holland, when it’s convenient for him to attend. He indicated that the September golf tournament is easier to schedule staff.

**M/S/C (Loder/Shay)                      Motion to authorize the Village to enter a team  
of four (4) members to participate in the annual  
Chamber of Commerce golf tournament at a cost  
of \$400.**

---

2. **Paving – Cunningham Avenue:**

The Village received the invoice from Brown's Paving for the paving done on Cunningham Avenue. A motion was required to approve the payment of \$45,643.50 (invoice #14926) to Brown's Paving. Councillor Bobbitt commended Brown's Paving on a job well done.

**M/S/C (Hunt/Bobbitt)**

**Motion to approve the payment of \$45,643.50 (Invoice #14926) to Brown's Paving Limited for paving Cunningham Avenue**

A motion was required to approve a transfer of \$41,300.91 from the General Capital Reserve Fund to General Capital Fund for the paving of Cunningham Avenue. The Clerk indicated that the difference in the invoiced price and the transfer was the HST rebate the Village receives.

**M/S/C (Loder/Hunt)**

**Motion to transfer \$41,300.91 from the General Capital Reserve Fund to the General Capital Fund for the paving of Cunningham Avenue.**

3. **Street Sweeping:**

The Village received an invoice from Phillip's Brothers Excavating Ltd. in the amount of \$8,929.75 (invoice #J018373) for the annual street sweeping.

**M/S/C (Hunt/Loder)**

**Motion to approve the payment of \$8,929.75 (Invoice #J018373) to Phillips Brothers Excavating Ltd. for the annual street sweeping.**

4. **Amalgamation:**

Councillor Hunt had previously requested the opportunity to place a motion on the floor regarding amalgamation. He asked that it be removed from this evening's agenda.

5. **Resignation – Clerk Treasurer:**

Acting Mayor MacLeod read aloud the letter of resignation from Don Smith, Clerk/Treasurer (please see attached), which she received on June 15, 2018.

**M/S/C (Shay/Loder)**

**Motion to accept the resignation of Don Smith from the position of Clerk Treasurer effective June 29, 2018**

---

Due to the resignation of the Clerk/Treasurer, there was a motion was required to extend the hours of Debbie Otis, Administrative Clerk, from 32 to 40 hours per week. Councillor Loder asked on the question why there was no closed meeting to discuss something of this magnitude. She had no idea that increasing Mrs. Otis' hours was an option. Mr. Smith indicated that if this motion is not passed then the office will be closed on Fridays, to which Councillor Shay said that could've been an option.

**M/S/C (Hunt/Bobbitt)**

**Motion to extend the hours of employment for Debbie Otis from 32 hours to 40 hours per week commencing on Friday, June 22<sup>nd</sup> to be evaluated by Council at a later date, once a Clerk Treasurer has been in place.**

Councillor Loder voted Nay  
Councillor Shay voted Nay (no reason given)

With the required position of Clerk/Treasurer now unfilled effective June 29<sup>th</sup>, there was a motion to hire a recruiter/headhunter to solicit applications and present the candidates to Council for decision.

**M/S/C (Hunt/Shay)**

**Motion to authorize Village Council to seek the services of a professional organization to select one or more candidates for the position of Clerk Treasurer.**

On the question, Councillor Loder asked for clarification on who chooses the Clerk/Treasurer. Council indicated that the professional organization will provide the candidates to Council to make the final decision. Councillor Shay said she also has names of recruiters that the Village could use.

**6. Pugsley Street Extension:**

*Councillor Hunt declared a conflict of interest and left Council Chambers.*

A subdivision on The Pugsley Street Extension Project has met with all requirements of the developer's agreement and all other stipulations from RSC8. A motion to take over the street was required.

**M/S/C (Loder/Shay)**

**Motion that the Village of Sussex Corner approve the final subdivision plan entitled Subdivision Plan, Rockridge Subdivision Unit 2 Phase 1 prepared by Don-More Surveys Ltd. dated July 18, 2017 and authorize the Clerk to stamp and sign said plan as per Section 88(5) of**

---

**the Community Planning Act to assent to the public street and land for public purposes.**

**ADJOURNMENT:**

**M/S/C (Shay/Loder)**

**Motion to adjourn the Council meeting.**

The meeting adjourned at approximately 8:00 p.m.

---

Clerk / Treasurer

---

Acting Mayor