

The meeting was called to order by Councillor Bobbitt at 6:00pm.

**Attendance:** Mayor Flewwelling, Deputy Mayor MacLeod, Councillors Bobbitt, Loder, Shay, Hunt and the Clerk Treasurer, Administrative Clerk and Works Supervisor.

- 1. Walking Trail:** The Works Supervisor said repairs to the trail will commence on or about the 3<sup>rd</sup> week of May.
- 2. Street Sweeping:** The Works Supervisor said street sweeping will commence the week of May 7<sup>th</sup> with an estimated time of 40 hours.
- 3. Banners / Brackets:** The banners / brackets will be installed by June 1<sup>st</sup>.
- 4. Accessible Door:** The Works Supervisor said he is still waiting for a response from the vendor. The committee asked him to follow up.
- 5. Trail Head / Trail Signs:** The Works Supervisor said he is still waiting on the vendor. The Committee asked him to follow up.
- 6. Annual Audit / Financials:** The Administrative Clerk said all of the information has been made available to the auditor and the on-site audit work will commence May 7<sup>th</sup>.
- 7. E-Transfers:** The Administrative Clerk said the process is working well with 70 customer payments in April.
- 8. Meadow Crescent Properties:** The Deputy Mayor said she, Mayor Flewwelling and the Clerk Treasurer have all communicated with DOTI to no avail. The properties were mowed twice but the grass (hay) was left behind. DOTI have said it is not their responsibility to mow the properties. Councillor Loder said to buy the properties and mow them would be at a sizeable cost. The Works Supervisor said if DOTI refuse to mow the properties then the Village could commence the Dangerous & Unsightly Premises process. He said the Village has done this 3 times before. The Clerk Treasurer said the Village has only worked through the process once (Pearson's Corner Market). The Committee directed the Clerk Treasurer to contact DOTI to determine if they would be interested in selling the properties to the Village.
- 9. Capital Plan – Storm:** The Clerk Treasurer said the Village had planned to install storm work on Michael Street at a cost of approximately \$70,000. He recommended the Village complete that project and apply under the new Invest in Canada Fund

when the application period opens for the remainder of the overall storm work in Waycon Heights. The Committee supported the recommendation.

**10. Capital Plan – Paving:**

The Clerk Treasurer said the Village had planned to spend up to \$40,000 pave Cunningham Avenue. He recommended the Village complete that project and apply under the new Invest in Canada Fund when the application period opens. The Committee supported the recommendation.

**11. Capital Plan – Restoration:**

The Clerk Treasurer said the Village planned to potentially spend up to \$15,500 on one repair and \$51,000 on another repair. The Committee determined no work would be done on the larger project. They requested the Work Supervisor to determine what was needed to complete the smaller project and the related costs. Councillor Hunt said the Village has paid for three studies on the issue and it was time for the Village to act. The Village will maintain a log of input from citizens re flooding incidents.

**12. Regional Leisure Services:**

Councillor Loder noted the Town was not interested in participating. Councillor Hunt asked what benefits would come from a Regional Leisure Services Guide. Mayor Flewwelling said the real benefits come from the various programs that could be held in the Village or from informing our residents of programs regardless of the location. The Committee directed the Clerk Treasurer to issue a letter to the RSC8 and Natalie Reid to express our interest depending on the cost.

**13. Village Pens:**

The Village has purchased promotional pens. Deputy Mayor MacLeod and the Administrative Clerk sourced the pens and the purchase was approved by the Clerk Treasurer.

**14. Village Pins:**

The Administrative Clerk Asked about the purchase of Village pins. The current supply has been depleted. The Committee directed the Administrative Clerk to price out the pins (500, 1000, and 2000), check the operating budget and email Council with her findings. Councillor Loder said she wanted to purchase her pewter ornaments. She was told the ornaments were not included in the budget and deferred to the 2019 budget exercise. She asked how much was in the budget she could use to purchase the ornaments. The

Clerk Treasurer said he would estimate the amount of tourism and promotion budget but that would not change the decision of Council to exclude such a purchase in 2018.

**15. National Health & Safety:** The Mayor said he would be only too happy to declare a proclamation but a project was out of the question given no planning was done and the timing is short.

**16. Meeting Dates:** Councillor Loder asked if the Operations Committee meetings for the summer could be moved to Tuesday evenings as she had a conflict. The Committee agreed to leave the meeting dates for the 1<sup>st</sup> Thursday of each month.

**17. Environmental Trust Fund:** Councillor Loder asked if there were any projects the Village could undertake and utilize funding from the Environmental Trust Fund. The Clerk Treasurer said he had reviewed the entire package including the eligible criteria. He said the opportunities were more suited for entities such as RSC8 or KWRC. The Mayor said there may be opportunities as the year rolls out.

**17. Amalgamation:** Councillor Bobbitt said the Village has stated it is not supportive of any initiative regarding amalgamation. In fact the Village has set aside the matter of amalgamation. He said the matter must be kept separate of any Village business. Councillor Hunt said at a previous meeting, all of Council (Mayor was absent) supported moving ahead with amalgamation. He specifically identified former Councillor Faith McMillan and Councillor Patsy Shay as supporting his stand. He said there is \$10,000 in the budget and he wants to go ahead. He said there is a provincial resource that is prepared to visit with Council to discuss the matter. Councillor Shay said the people have spoken and hence the position of Village Council. He said he will place a motion before Council at the next meeting for consideration. He said even if it is defeated there will be a record showing he tried.

**18. Adjournment:** Councillor Bobbitt called an adjournment at 7:30 pm.

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Clerk Treasurer

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Operations Committee Chair