

CALL TO ORDER:

Mayor Flewwelling called the meeting to order at 7:00 p.m.

ATTENDANCE:

Mayor Mark Flewwelling
Councillor Sharon Loder
Councillor Doug Bobbitt

Deputy Mayor Catherine MacLeod
Councillor Patsy Shay

Clerk Treasurer Don Smith

Works Supervisor Rod Holland

CONFLICT OF INTEREST:

There were no declarations of Conflict of Interest.

APPROVAL OF AGENDA:

Mayor Flewwelling called for a motion to approve the agenda.

M/S/C (Loder/Bobbitt)

Motion to approve the agenda for the August 16, 2016 Council Meeting.

DELEGATIONS:

Susan MacNichol – Trout Creek

She asked if Council has looked into financing to get work done on Trout Creek. She said she spoke with MP Alaina Lockhart's office and they said funding could be available for river restoration. Councillor Loder said there may be funding recovered via the two DFA Claims (2014 and 2016) but that is yet to be determined. She said if there were any funds recovered that 15% must be spent on mitigation. If this is the case, those funds could be used to address Trout Creek issues. Councillor Bobbitt said they would question MP Lockhart when she visits the Village.

She then asked if the Village had any plans to do work in Trout Creek this fall. The Works Supervisor said the Village will file a WAWA with the province and if a permit is granted then the Works Department will carry out the necessary work.

M/S/C (Loder/MacLeod)

Motion to prepare and issue a Wetlands and Watercourse Application to hand clean debris from Trout Creek and once a permit is received to carry out the necessary work.

APPROVAL OF MINUTES:

M/S/C (Shay/Loder)

Motion to approve the minutes of the Regular Meeting of Council on Tuesday, July 19, 2016.

BUSINESS ARISING FROM THE MINUTES:

Parson's Brook Erosion

A property owner has requested Council take action to reduce or eliminate erosion along Parson's Brook impacting his property. It had been referred to the Works, Water and Sewer portfolio. The Works Supervisor said he walked the watercourse and took pictures. He said he found more than one section with erosion. There is no project on the books for 2016 and obtaining funding at this late stage would be difficult. Councillor Shay said Council has not yet addressed the erosion issue. Councillor Loder said this may be a project for the KWRC. The Clerk Treasurer said there is no provision in the budget for this type of project. The Works Supervisor said there are multiple spots where erosion is taking place but the location adjacent to the Reicker property is the worst. He said it is up to Council to make a decision. It was resolved to consider the request as part of the 2017 Capital Budget as well as the 5 Year Capital Plan.

M/S/C (Bobbitt/Shay)

Motion to direct the Clerk Treasurer to send a letter to the property owner indicating Council will consider his request as part of the 2017 Capital Budget process and to direct the Works Supervisor to prioritize erosion issue in Trout Creek and Parson's Brook.

Signs – Risk Management

M/S/C (Loder/Shay)

Motion to forward the matter to the Works, Water and Sewer portfolio for review and recommendation to Council.

REPORTS – PORTFOLIOS OF COUNCIL:

Prior to addressing any of the reports, Mayor Flewwelling said he was very appreciative of the efforts of Council and the efforts they were contributing with regards to their portfolios.

Administration and Finance

The minutes of the Administration and Finance portfolio meeting of July 7, 2016 were submitted.

M/S/C (MacLeod/Bobbitt)

I move to approve the July 2016 bills for payment:

General \$161,593.56 Water & Sewer \$28,296.73

Public Relations and Tourism

Deputy Mayor MacLeod noted the work being carried out to plan for a celebration of 50 years from the incorporation of the municipality of the Village of Sussex Corner. She said she would like to seek funding from the Community Events Program.

M/S/C (Loder/Bobbitt)

I move to authorize the submission of an application for funding under the Community Events Program to provide a grant to be used for the 50th anniversary celebration.

Recreation and Cultural Services

Councillor Loder said she would like to prepare and submit an application under the Canada 150 Fund for a trail system from Sullivan Park to Sussex Corner Sports Field, with interest in a suspension bridge, trail head signage with GPS stakes for the trail and amphitheatre and a sound system and projection screen for the amphitheatre followed by an event celebration.

M/S/C (Loder/Shay)

I move to authorize the submission of an application for funding under the Community Events Program for a trail system from Sullivan Park to Sussex Corner Sports Field, with interest in a suspension bridge, trail head signage with GPS stakes for the trail and amphitheatre and a sound system and projection screen for the amphitheatre followed by an event celebration.

M/S/C (Loder/Shay)

I move to authorize staff to resubmit the SACF application that was previously denied in the spring.

M/S/C (Loder/McLeod)

I move to authorize staff to submit a SACF application for funding to assist in the cost of the 50th Anniversary Celebration for the Village of Sussex Corner.

Works, Water and Sewer

The recommendation from the portfolio meeting regarding the 5 Year Designated Highway Program submission was to remove Year 1 and move the other priorities up in the ranking. However, there is still a need to create a Year 5, determine the estimated cost of Year 1 and determine if the Village wants to commit any funding to the Year 1 project and if so how much (5% - 15%). The Works Supervisor suggested resurfacing Post Road from Cogle Road to the Village boundary.

M/S/C (Shay/Bobbitt)

I move to approve the resurfacing of Post Road from Cogle Road to the Village boundary as Year 5 of our 5 Year Designated Highway Program submission to the province.

M/S/C (Loder/Shay)

I move to direct the Works Supervisor to prepare an estimated cost of completing the 2017 portion of the 5 Year Designated Highway program submission.

The WWS Portfolio recommended the purchase of two cameras to be used from time to time to monitor activity in the Village.

M/S/C (Loder/Shay)

I move to authorize staff to purchase and place two cameras for monitoring activity throughout the Village.

Council discussed the notion of appointing a committee to address amalgamation / annexation as suggested in the Works, Water and Sewer portfolio meeting. Deputy Mayor MacLeod asked about the annexation mentioned in the minutes. Councillor Loder said the annexation (properties on Cumberland Road) was already accomplished some time ago. Councillors Loder and Bobbitt shared the opinion that the amalgamation issue was placed before the voting public and the results were to reject amalgamation. That being said, there is no point to reconsider the matter and it should be laid to rest. Mayor Flewwelling agreed with the position of the Councillors and hearing no further comments he stated that Council would not address the matter of amalgamation. He said it was appropriate to respect the decision of the citizens of Sussex Corner.

REPORTS – OTHER:

Region Service Commission (RSC8)

Mayor Flewwelling submitted a report from the RSC8 meeting of June 28, 2016.

Accept Committee Reports

M/S/C (Loder/Bobbitt)

Motion to accept the following reports:

- **Administration and Finance**
- **Public Relations & Tourism**
- **Recreation and Cultural Services**
- **Works, Water & Sewer**
- **Regional Service Commission 8**

CORRESPONDENCE:

Sussex Area Community Foundation

Notification of the fall application period was received. The Village will submit two applications as noted earlier in the minutes.

Food Premises Licensing at Special Events

An advisory was received from the Department of Health regarding rules surrounding the preparation and delivery of food and beverage at special events. This will pertain to any Village activity that provides food and beverage (e.g. Winter Carnival).

Across Town for Crosswinds

A thank you was received from the Across Town for Crosswinds committee for our sponsorship of the event which raised \$6,800 this year.

BYLAWS:

A new bylaw respecting the procedure and organization of Village Council was drafted by the Clerk Treasurer and provided to Council for 1st and 2nd reading.

M/S/C (Bobbitt/Shay)

I move to have the 1st reading of By-law 126-16, the Village of Sussex Corner Procedure and Organization of Village Council By-law, by title only.

Mayor read the by-law by title only.

M/S/C (Bobbitt/MacLeod)

I move to accept the 1st reading of By-law 126-16, the Village of Sussex Corner Procedure and Organization of Village Council by-law, by title only.

M/S/C (Bobbitt/MacLeod)

I move to have the 2nd reading of By-law 126-16, the Village of Sussex Corner Procedure and Organization of Village Council by-law, by title only.

Mayor read the by-law by title only.

M/S/C (Bobbitt/MacLeod) I move to accept the 2nd reading of By-law 126-16, the Village of Sussex Corner Procedure and Organization of Village Council by-law, by title only.

Councillor Loder voted against all of the above motions.

NEW BUSINESS:

Administrative Clerk

The outcome of the interview process and the recommendation of a candidate for the position were presented to Council. Councillor Shay asked if Council was going to meet the candidate before she is hired. Mayor Flewwelling said Council was well aware of the process and agreed to the process. Councillor Bobbitt went on to explain the process that was followed. He noted that the recommended candidate was highly recommended by former employers. He said the integrity of those involved should not be challenged. Councillors Shay and Loder said they were not challenging the integrity of those involved but rather the process. She asked if the Village had a policy on hiring and the Clerk Treasurer said no such policy exists. Mayor Flewwelling defended the process and commended the efforts of Deputy Mayor MacLeod and Councillor Bobbitt for their efforts. The Works Supervisor and Clerk Treasurer were asked who interviewed them when hired and both replied they were interviewed by all of Council.

M/S/C (Bobbitt/MacLeod) I move to extend an offer of employment to Debbie Otis for the position Administrative Clerk for the Village of Sussex Corner.

Deputy Mayor MacLeod and Councillor Bobbitt voted in favor while Councillors Loder and Shay voted against. Mayor Flewwelling cast the deciding vote in favor of the motion.

ADJOURNMENT:

Mayor Flewwelling called for a motion to adjourn.

M/S/C (Shay/Loder) Motion to adjourn the Council meeting.

The meeting adjourned at approximately 8:10 p.m.

Clerk / Treasurer

Mayor