

CALL TO ORDER:

Mayor Flewwelling called the meeting to order at 7:10 p.m.

ATTENDANCE:

Mayor Mark Flewwelling
Councillor Sharon Loder

Deputy Mayor Catherine MacLeod
Councillor Patsy Shay

Clerk Treasurer Don Smith
Administrative Clerk Robby Obermeier

Works Supervisor Rod Holland

CONFLICT OF INTEREST:

There were no declarations of Conflict of Interest.

APPROVAL OF AGENDA:

Mayor Flewwelling called for a motion to approve the agenda.

M/S/C (Shay/Loder)

**Motion to approve the agenda for the July 19,
2016 Council Meeting.**

DELEGATIONS:

Fire Chief Harold Lowe - Banner

Chief Lowe spoke on a banner being prepared to send to the Regional Municipality of Wood Buffalo Fire Department in Fort MacMurray. A number of signatures were added along with donations.

RCMP Sgt. Jim MacPherson – Quarterly Report

Sgt. MacPherson submitted the quarterly report of RCMP activity in Sussex Corner. He noted the vandalism at the water stations (1&2). Councillor Shay asked if the Village could do anything to help determine who is doing the damage. Sgt. MacPherson said a drive up to the site on a regular basis could help particularly if a picture could capture them in action. Councillor Loder asked about large trucks travelling on Cogle Road. She noted that signage indicates this is prohibited. Sgt. MacPherson said he would look into the situation and asked if we had a bylaw. The Clerk Treasurer will forward a copy of the bylaw to Sgt. MacPherson.

Susan MacNichol - Concerns

Mrs. MacNichol asked about the status of 26 and 29 Meadow Crescent with regard to the maintenance of the two vacant lots. Mayor Flewwelling responded that both properties

were now in the possession of the Department of Transportation and Infrastructure. The property at 26 Meadow will be mowed and 29 Meadow will be whipper snipped. He said the Village will monitor the ongoing maintenance.

She then asked if the Village had any plans to do work in Trout Creek. The Clerk Treasurer said it is on the work plan for this year but prior to filing a WAWA the creek has to be visited and a recording (GPS and Photos) of the work to be carried out captured to complete the WAWA.

APPROVAL OF MINUTES:

M/S/C (Shay/MacLeod)

Motion to approve the minutes of the Regular Meeting of Council on Tuesday, June 21, 2016.

BUSINESS ARISING FROM THE MINUTES:

Street Sweeping

Council has reviewed the file on the service provided by Diversified Industrial Solutions Inc. and have determined the final amount of \$11,337.50 plus HST should be paid. Councillor Shay asked when the Works Supervisor spoke with the service provider did he ask for a quote or even discuss the annual cost for the past few years. She asked why the amount was nearly double the average cost over the past few years. The Works Supervisor said the cost was escalated because the service provider completed the work in the amount of time expected but brought in extra equipment and manpower which caused the increase. He noted the job was well done. The Mayor said the Administration and Finance portfolio meeting minutes reflected a recommendation to pay the invoice upon the advice of a solicitor. The Clerk Treasurer said if Council approves the payment he will have the service provider sign a document stating the payment is a complete and final payment for services rendered.

M/S/C (MacLeod/Loder)

I move to authorize the payment of \$11,337.50 plus HST for street sweeping services.

Residents Participation on Village Committees

The Mayor said the advertisement seeking volunteers to serve on Village committees was delivered to the Post Office on July 19th for distribution to all residents of the Village. The Village is looking forward to the applications. The applications will be collected following which Council will have the opportunity to review the applications and recommend assignments to Committees. Councillor Loder asked if interested parties needed to complete an application or simply express interest. Mayor Flewwelling said an application was not required.

Parson's Brook Concerns

The Clerk Treasurer said a resident expressed concerns regarding the erosion of his property because of the accelerated flow of water through Parson's Brook.

A WAWA has been submitted to the province and we are awaiting the issuance of the permit. Once in receipt of the permit the Works Department will carry out the necessary work.

Concerns re Fencing

Mayor Flewwelling stated a letter had been sent to Regional Service Commission 8 regarding a fencing concern on the property of Quality Auto Service and Sales. The RSC8 advised this was a matter outside of their hands because the property was grandfathered from a prior plan. They did issue a letter to the property owner but had no written response. Mayor Flewwelling said he visited the property owner and advised them it was a matter between the two property owners in question.

M/S/C (Loder/Shay)

I move to authorize the issuance of a letter to the owners of the two abutting properties stating the concern is a matter between the property owners to resolve.

REPORTS – PORTFOLIOS OF COUNCIL:

Administration and Finance

The minutes of the Administration and Finance portfolio meeting of July 7, 2016 were submitted.

M/S/C (Shay/MacLeod)

I move to approve the June 2016 bills for payment:

General \$86,211.17 Water & Sewer \$30,257.27

M/S/C (Shay/MacLeod)

I move to authorize the purchase of six Dell notebook computers and associated software at the quoted price of \$2,994.43 for the use of Village Councillors.

M/S/C (MacLeod/Shay)

I move to donate the six retired Apple iPads to the Sussex Corner Elementary School.

Councillor Shay asked what the process was for the return of the iPads and the issuance of the notebooks. She said she had some information she would like to transfer to the new

units. The Clerk Treasurer said provision will be made to transfer data and then strip the iPads.

REPORTS – OTHER:

Region Service Commission (RSC8)

Mayor Flewwelling presented a report from the RSC8 meeting of June 28, 2016.

Accept Committee Reports

M/S/C (Shay/MacLeod)

Motion to accept the Administration and Finance and Regional Service Commission 8 reports.

CORRESPONDENCE:

There were no pieces of correspondence to come before Village Council.

BYLAWS:

There were no bylaws before Council. The Procedural Bylaw will be placed before Village Council at the August 16th Council meeting. Mayor Flewwelling said anyone who has input should forward it to the Clerk Treasurer.

NEW BUSINESS:

DOTI Announcement re Designated Highways Program

The Department of Transportation and Infrastructure will be making a formal announcement on July 27th at 10:00 am in Hampton for projects in Hampton and Sussex Corner. Deputy Mayor Catherine MacLeod will attend and represent the Village of Sussex Corner.

Resignation – Administrative Clerk

Village Council has received the resignation of Robby Obermeier, Administrative Clerk effective July 21, 2016. Both Councillor Loder and Mayor Flewwelling thanked Mrs. Obermeier for her years of quality service.

M/S/C (MacLeod/Shay)

I move to accept the resignation of Robby Obermeier, Administrative Clerk, effective July 21, 2016.

ADJOURNMENT:

Mayor Flewwelling called for a motion to adjourn.

M/S/C (Shay/Loder) Motion to adjourn the Council meeting.

The meeting adjourned at approximately 7:49 p.m.

Clerk / Treasurer

Mayor