

CALL TO ORDER:

Mayor Flewwelling called the meeting to order at 7:00 p.m.

ATTENDANCE:

Mayor Mark Flewwelling
Councillor Sharon Loder
Councillor Harley Hunt

Deputy Mayor Catherine MacLeod
Councillor Patsy Shay
Councillor Doug Bobbitt

Clerk Treasurer Don Smith Works Supervisor Rod Holland
Administrative Clerk Robby Obermeier

Mayor Flewwelling took the opportunity to wish Deputy Mayor MacLeod a Happy Birthday

CONFLICT OF INTEREST:

There were no declarations of Conflict of Interest.

APPROVAL OF AGENDA:

Mayor Flewwelling noted a number of additions to the agenda under New Business:

- 5) Parsons Brook Concerns
- 6) Garages – Skyline Acres
- 7) Tree Planting – Sports Field
- 8) Procedural Bylaw
- 9) Sullivan Park - Facilities

Mayor Flewwelling called for a motion to approve the amended agenda.

M/S/C (Loder/MacLeod)

**Motion to approve the amended agenda for the
June 21, 2016 Council Meeting.**

DELEGATIONS:

Heart and Stroke Foundation

Annie Smith of the Heart & Stroke Foundation delivered a presentation on the Annual Mud Run fund raiser at Poley Mountain on June 25th. She played a video of the event from last year showing the participants in action. She said last year's event resulted in over 400 participants and raised approximately \$75,000. She said registration for this year is nearly 600. She encouraged the Village to enter a team or offer sponsorship and if not to drop out to the site to experience the fun. Mayor Flewwelling thanked her for her presentation and said Council will consider involvement for next year's event.

APPROVAL OF MINUTES:

M/S/C (Shay/Loder)

Motion to approve the minutes of the Regular Meeting of Council on Tuesday, May 17, 2016, the minutes of the Special Meeting of Council on Friday, May 20, 2016 and the minutes of the Special Meeting of Council on Tuesday, June 14, 2016.

BUSINESS ARISING FROM THE MINUTES:

There were no items of business for Council's attention from the previous meeting.

REPORTS – COMMITTEES OF COUNCIL:

There were no reports from Committees of Council.

M/S/C (Loder/Bobbitt)
Councillor Shay voted Nay.

Motion to approve the May 2016 bills for payment:

General \$ 33,134.56 Water & Sewer \$ 6,715.13

REPORTS – OTHER:

Region Service Commission (RSC8)

Mayor Flewwelling presented a report from the RSC8 meeting of May 24, 2016.

Union of Municipalities of New Brunswick (UMNB)

Deputy Mayor MacLeod presented a report from the UMNB Zone 3 meeting of June 9, 2016.

Accept Committee Reports

M/S/C (Loder/MacLeod)

Motion to accept the Regional Service Commission 8 report and the Union of Municipalities of New Brunswick report.

PotashCorp Civic Centre

Councillor Shay spoke to two reports, one from the May 5th meeting and one from the June 15th meeting. Copies will be circulated to Council.

M/S/C (Loder/MacLeod)

Motion to accept the PotashCorp Civic Centre reports.

CORRESPONDENCE:

Sussex and District Minor Baseball Association

A request was received from the Association for financial support. Councillor Loder said this year the Intermediate Ball Team will be playing from the Thomas Keltie Sports Field.

M/S/C (Loder/MacLeod)

Motion to authorize a donation of \$1,000 to the Sussex & District Minor Baseball Association to assist in the upkeep of the Thomas Keltie Sports Field.

Chamber of Commerce Golf Tournament / Golf For The Cure Golf Tournament

An invitation was received from the Chamber of Commerce and the Golf For The Cure group regarding their annual golf tournaments. Council discussed both opportunities and the potential entry of a team. It was resolved to support the Chamber of Commerce event and enter a team. Councillor Hunt suggested that Council should identify a list of golf tournaments during the budget deliberations and select one tournament to support.

M/S/C (Loder/Bobbitt)

Motion to authorize the entry of a team in the 2016 Chamber of Commerce Golf Tournament at a cost of \$400.

Risk Management – Signs

An advisory was received from the Village's insurance provider with information on the effective use of signage to reduce or eliminate risk.

M/S/C (Hunt/Loder)

Motion to refer the advisory to the Works, Water & Sewer portfolio for review and recommendation to Council.

BYLAWS:

There were no bylaws before Council.

NEW BUSINESS:

Street Sweeping

Mayor Flewwelling indicated the Village has a disagreement with the service provider regarding invoicing for street sweeping this spring. As a result, Council decided to advise the provider the Village will not issue a payment for the amount shown for service as it far exceeds the normal annual amount and the amount expected for this year.

M/S/C (Loder/Shay)

Motion to direct the Village Clerk to send a letter to the service provider indicating the Village is not willing to pay the amount shown on the provider's invoice.

Sewer Agreement - Talks With Town

The Mayor asked Council for their approval to meet with the Town to review the proposed agreement and discuss potential options. Council supported his request but indicated he should choose one other member of Council to attend with him. The Clerk said the Department of Environment and Local Government is prepared to visit with Council, at Council's convenience, to discuss the matter.

M/S/C (Shay/Loder)

Motion to authorize Mayor Flewwelling and one other member of Council to commence talks with the Town of Sussex regarding the proposed Sewer Agreement and to present a report to Council following the meeting(s).

Residents Participation on Committees

The Mayor has suggested the benefits of having residents on Village committees. He asked for approval to advertise opportunities to serve on Village committees in an attempt to develop a bank of volunteers from which to select when composing the Village committees. When asked about cost, he said there would be a cost for media advertising. He also indicated there is a draft format for residents to complete and submit to the Village which will be circulated to Council.

M/S/C (MacLeod/Hunt)

Motion to authorize the advertising of opportunities for residents to participate on Village Committees.

Council Appointments

The Mayor asked for a motion to authorize portfolio assignments to Council members. Councillor Loder said she had concerns regarding potential conflicts of interest with some of the assignments. Mayor Flewwelling said there is a clear process for declaring a conflict of interest and he fully expects the members of Council to abide by that process and trusts this will happen.

M/S/C (Bobbitt/Hunt)
*Councillors Loder and Shay
voted Nay.*

Motion to authorize the following Council appointments:

**Administration & Finance
Economic Development / Strategic Plan
Personnel / Human Resources**

**Councillor Doug Bobbitt
Mayor Mark Flewwelling
Mayor Mark Flewwelling / Deputy Mayor
Catherine MacLeod
Mayor Mark Flewwelling
Deputy Mayor Catherine MacLeod
Councillor Sharon Loder
Councillor Harley Hunt**

**Protective Services
Public Relations / Tourism
Recreation & Cultural Services
Works, Water & Sewer**

**Chamber of Commerce
Kennebecasis Watershed Restoration Committee
PotashCorp Civic Centre
Regional Service Commission – Board
Regional Service Commission – PRAC
Regional Service Commission – Storm Water
Union of Municipalities of New Brunswick**

**Deputy Mayor Catherine MacLeod
Councillor Patsy Shay
Councillor Patsy Shay
Mayor Mark Flewwelling
Councillor Harley Hunt
Deputy Mayor Catherine MacLeod
Mayor Mark Flewwelling / Deputy Mayor
Catherine MacLeod**

Parsons Brook Concerns

The Works Supervisor has been approached by a property owner with concerns about Parsons Brook erosion. He toured the site and took pictures of the site and said the widening of the channel and the removal of trees / bushes has caused the water to travel at a greater speed and hence create erosion. He said the resident was asking what Council was prepared to do to solve the problem.

M/S/C (Shay/Bobbitt)

Motion to refer the concern about Parsons Brook erosion to the Works, Water & Sewer portfolio for review and recommendation to Council.

Garages – Skyline Acres

A concern was expressed by a resident regarding the building of garages in the Skyline Subdivision. The matter was discussed briefly following which Council decided to pass the matter to the Administration and Finance portfolio for review and recommendation to Council.

M/S/C (Hunt/Bobbitt)

Motion to refer the concern about garages in the Skyline Acres subdivision to the Administration and Finance portfolio for review and recommendation to Council.

Tree Planting – Sports Field

A request was received from the Kennebecasis Watershed Restoration Committee (KWRC) for Council support of a project that would entail the planting of trees at the Thomas Keltie Sports Field. This project would be completed by the KWRC at no cost to the Village. Council agreed to support the request with the stipulation the KWRC will coordinate the work with the Works Supervisor.

M/S/C (Loder/Shay)

Motion to approve the request from the KWRC to plant trees at the Sussex Corner Sports Field at no cost to the Village and KWRC coordinate their efforts with the Works Supervisor.

Procedural Bylaw

The Procedural Bylaw was reviewed and a critique provided by the Village Clerk for Council's review / comment. He prepared questions for which Council need to provide feedback in order to draft an amended bylaw for processing. Mayor Flewwelling asked Council to provide feedback to the Clerk on or before July 1st.

M/S/C (Bobbitt/Hunt)

Motion to direct the Village Clerk to prepare a draft amendment to the Procedural Bylaw for 1st & 2nd reading at the July 19th Council Mtg.

Sullivan Park - Facilities

Councillor Hunt said the Village has spoken on several occasions about washroom facilities at Sullivan Park. He recommended Council contract a service provider to install portable washrooms at the site and monitor and maintain the facilities on a weekly basis. It was recommended the facilities be placed for a 3 month trial this year (July – Sept.) Councillor Hunt said the cost would be roughly \$200 per month. Council resolved to place portable facilities and refer the trial information to the Works, Water & Sewer portfolio to explore the construction of permanent facilities.

M/S/C (Hunt/Shay)

Motion to contract a service provider to place portable washrooms at Sullivan Park and maintain the facilities on a weekly basis for a three month trial period.

M/S/C (Bobbitt/Loder)

Motion to amend the above motion to add “refer trial information to the Works, Water & Sewer portfolio to explore permanent facilities.

ADJOURNMENT:

Mayor Flewwelling called for a motion to adjourn.

M/S/C (Shay/Bobbitt)

Motion to adjourn the Council meeting.

The meeting adjourned at approximately 8:15 p.m.

Clerk / Treasurer

Mayor