

CALL TO ORDER:

Mayor Flewwelling called the meeting to order at 7:00 p.m.

ATTENDANCE:

Mayor Mark Flewwelling
Councillor Sharon Loder
Councillor Doug Bobbitt

Deputy Mayor Catherine MacLeod
Councillor Patsy Shay
Councillor Harley Hunt

Clerk Treasurer Don Smith
Administrative Clerk Debbie Otis

Works Supervisor Rod Holland

CONFLICT OF INTEREST:

There were no declarations of Conflict of Interest.

APPROVAL OF AGENDA:

Mayor Flewwelling called for a motion to approve the agenda.

M/S/C (Shay/Loder)

**Motion to approve the agenda for the
November 15, 2016 Council Meeting.**

DELEGATIONS:

Dr. Stephanie Ward – Physician Recruiting

Dr. Ward presented an overview of efforts to attract physicians to the area. She was accompanied by Nurse Practitioner Kelly Dunfield. A committee has been working to recruit both doctors and nurse practitioners. The demand has grown steadily due to retirements and it is expected that five doctors will retire over the next five years. In the Sussex Corner, Sussex and Norton area, there are approximately 35,000 patients with 1,000 on a waiting list. Members of the committee have traveled to several locations to speak with residents and students progressing to residency in an attempt to attract resources. She said committee members have spent approximately \$1,000 of their own money in the recruiting effort. She asked Council to consider a five year commitment of \$1,000 annually to assist in this effort. Mayor Flewwelling suggested adding a member of the three Councils to the committee to demonstrate support and offer assistance where required. She said that would be a welcomed enhancement to their efforts.

Steven Gillies – Sewer Agreement

Mr. Gillies said he would like to share a few thoughts on the pending sewer agreement with the Town of Sussex.

He prefaced his comments by noting the Kings County Record reported that he was quoted as saying the quality of the Village water was superior to that of the Town and as a result the Town resolved to discontinue water service to properties located within the Village along Leonard Drive. He apologized for the resulting actions of the Town.

With respect to the pending sewer agreement, he said previous agreements were sewer “treatment” based and the results were fair. The pending agreement is “service” based and the Town is asking the Village to pay a share of their full cost of service but neglect to include Village collection costs. As a result, the citizens of the Village will be asked to pay the Town’s full rate for sewer service while at the same time pay for the Village collection costs. This translates to a sewer base rate increase of approximately 80%. This is far from fair. He asked for the feelings of each member of Council and an update on the status of the agreement process. He received suggestions to take the issue to the Kings County Record while at the same time caution on the potential impact of doing so. Councillor Bobbitt responded by saying the Village is proceeding with a process that will take into account the interests of the citizens. Mayor Flewwelling closed the discussion by stating this Council will not “roll over” on this matter.

Susan MacNichol – Questions

She asked if the Village had a rebate offer for flood proofing similar to that of the Town. She noted the Town is increasing the rebate amount from \$3,000 to \$5,000. The Village does not have a similar process. Staff will contact the Town to obtain information on the noted rebate offer and report to Council.

She also asked about EMO contact numbers in the event of an emergency. The Mayor said citizens can contact himself, Deputy Mayor MacLeod or Works Supervisor Rod Holland. Each can be reached through the Village Office during working hours at 433-5184 or via their cell phones. She said this information should be made available to the public. Suggested options were the website, adding info to the utility bills or a mail out to the citizens or a fridge magnet. The Mayor said this will be addressed.

APPROVAL OF MINUTES:

Councillor Loder asked to correct a motion on the Truck & Treat event. She asked to remove “a donation of \$200.00” and replace it with “spend up to \$200.00 on treats”.

M/S/C (Loder/Shay)

Motion to approve the amended minutes of the Regular Meeting of Council held on Tuesday, October 18, 2016.

BUSINESS ARISING FROM THE MINUTES:

Strategic Plan

Mayor Flewwelling noted Village Council has prepared a Strategic Plan for 2016 – 2021 following a planning session on October 29, 2016. He said he found the session very rewarding and Council was able to establish a direction for the next 5 years. He asked Council to formally adopt the plan. Once adopted, the plan will be available on the Village website.

M/S/C (Loder/MacLeod) Motion that the Village of Sussex Corner adopt the Strategic Plan 2016 – 2021 dated October 29, 2016.

REPORTS – PORTFOLIOS OF COUNCIL / OTHER:

Administration and Finance

M/S/C (Loder/MacLeod) Motion to approve the October 2016 bills for payment:

General	\$ 86,129.69
Water & Sewer	\$ 29,647.71

Accept Committee Reports

M/S/C (Loder/Bobbitt) Motion to accept the following reports:

**Administration and Finance
Public Relations / Tourism
Works, Water & Sewer
Chamber of Commerce
Regional Service Commission 8**

NEW BUSINESS:

CRA Business Consent Form

Canada Revenue has asked the Village to appoint an administrator in the absence of the previous Administrative Clerk and as a result a resolution is required.

M/S/C (Loder/MacLeod) Motion to authorize Debbie Otis as the Village of Sussex Corner delegate to administer Canada Revenue Agency activity on behalf of the Village.

Annual CUETS MasterCard Account Administrator

CUETS MasterCard has asked the Village to appoint an administrator in the absence of the previous Administrative Clerk and as a result a resolution is required.

M/S/C (Loder/MacLeod) Motion to authorize Debbie Otis as the Village of Sussex Corner delegate to administer CUETS MasterCard activity on behalf of the Village as outlined on Form C-1 CUETS

Administrative Clerk Appointment

The acting Administrative Clerk has completed the assigned probationary period and a decision of Council is required at this time.

M/S/C (Loder/MacLeod) Motion to reclassify Administrative Clerk Debbie Otis to permanent full-time status complete with Village pension & benefits, effective 2016 11 21.

New Year's Levee

The Public Relations / Tourism team has recommended the Village of Sussex Corner hold a New Year's Levee.

M/S/C (Loder/Hunt) Motion to authorize up to \$300.00 for a New Year's Levee.

Operations Committee

Council has resolved to discontinue the Administration & Finance Committee and the Works, Water & Sewer Committee and combining the two into an Operations Committee. The basis of the change was to provide a more effective forum for communication.

M/S/C (Hunt/Shay) Motion to amend Appendix "A" of Bylaw 126-16 Procedure and Organization of Village Council by deleting the Administration and Finance Committee (Councillor Bobbitt) and the Works, Water and Sewer Committee (Councillor Hunt) and adding an Operations Committee (Councillor Bobbitt).

Building Canada Fund Application

Upon the recommendation of the Administration and Finance Committee and Council's concurrence, an application for a grant under the Building Canada Fund – Small Communities Fund for the construction of a storm water system in the Waycon Heights subdivision.

M/S/C (Loder/MacLeod)

Motion to authorize the submission of an application under the Building Canada Fund Small Communities Fund for the construction of a storm water system in the Waycon Heights subdivision.

ADJOURNMENT:

Mayor Flewwelling called for a motion to adjourn.

M/S/C (Shay/Loder)

Motion to adjourn the Council meeting.

The meeting adjourned at approximately 7:48 p.m.

Clerk / Treasurer

Mayor