

The meeting was called to order by Councillor Bobbitt at 5:00pm

**Attendance:** Mayor Flewwelling, Deputy Mayor MacLeod, Councillors Bobbitt, Loder, and Hunt as well as Works Supervisor Rod Holland, Clerk Treasurer Don Smith and Administrative Clerk Debbie Otis.

**Business Arising:**

- 1. Erosion Priorities:** Councillor Bobbitt asked about the status of identifying a priority listing of erosion sites in the Village. Works Supervisor Holland said this was discussed at the Works, Water and Sewer meeting and the three priority sites were located on Trout Creek as per the CBCL Report prepared to identify sites and potential remedies. He also noted two locations in Parson's Brook. The report will be circulated to Council for review.
  
- 2. Water / Sewer:**

**Water:** The Committee recommended that the Works Supervisor be authorized to proceed with a project (Est. Cost \$15,000) to supply the 5 Leonard Drive property owners with potable water service.

**Sewer:** The plan was to meet with Town Council in a special Closed Meeting to discuss alternative solutions to the problem. Consideration was given to having a report prepared by a qualified engineering firm, at the Village's cost, to recommend a solution. It was also mentioned that our insurance provider could have a member of their firm review the agreement and provide feedback. It was decided that no further action take place until the meeting of the two Councils occur.
  
- 3. Trout Creek WAWA:** The work has been completed with 80 man hours by the Works Department removing some 16 truckloads of debris and other impediments.
  
- 4. TownSuite Training:** A copy of Quick Books has been purchased for use come 2017 01 01. A significant amount of time will be required to install the system and load the pertinent information. The Administrative Clerk has received 1.5 hours of training on TownSuite with approximately 4 more hours to come.
  
- 5. LPP Pugsley Street:** This item will be moved to the November Meeting.

**New Business:**

- 6. Strategic Planning:** This activity should commence soon as the outcome will impact the 2017 Operating and Capital Budgets. Council should consider the UMNB budget and the RSC8 budget.
- 7. Village Policies:** Copies will be made available to Council.
- 8. iPADS:** The iPADS for Councillor Shay and former Mayor Gillies are still outstanding. The Clerk Treasurer will contact both parties and request the return of the items.
- 9. Workshop Report:** Someone who attended the Risk Management Workshop in Quispamsis should submit a report on the outcome of the session(s) meeting.
- 10. Committee Establishment:** With the passing of the Procedural Bylaw, portfolio managers should provide Council with their recommended structure, members, meeting date and time to Council for consideration.
- 11. Bus Tour:** This is on hold pending the outcome of the meeting with Town Council re water / sewer service.

Councillor Bobbitt adjourned the meeting at 6:17 p.m.

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Clerk Treasurer

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Portfolio Chair