

The meeting was called to order by Councillor Bobbitt at 4:00pm

**Attendance:** Deputy Mayor MacLeod, Councillors Bobbitt, Loder, and Hunt as well as the Clerk Treasurer and Administrative Clerk.

**Business Arising:**

- 1. Erosion Priorities:** The Village is faced with potential erosion concerns and, as such, direction was given to identify erosion sites on Trout Creek and Parsons Brook. The Works Supervisor indicated he had no expertise in that area and suggested external resources with knowledge in erosion control be utilized. Those in attendance felt that level of investigation was not necessary at this point and the Works Supervisor could provide his best determination of the sites and priorities. Councillor Bobbitt to speak with the Works Supervisor. Once the information is available, it can be discussed during the budget cycle.
- 2. Alaina Lockhart Meeting:** The meeting was rewarding given information on various funding sources (e.g. Building Canada Fund, Clean Water and Wastewater Fund, etc.). Councillor Hunt said, in time, there will be pressure to find one water source to serve the Town, Village, Penobsquis, etc. and that source will not be within in the Town or Village boundaries. The suggestion was that, when that time arrives, Mayor Flewwelling take the matter to the RSC8 as a regional initiative.
- 3. Trout Creek WAWA:** The Village has submitted an application for a WAWA permit to remove debris and other matter from Trout Creek. We are awaiting the receipt of the permit and then the work will be carried out by Works Department staff.
- 4. Administrative Clerk:** The matter of training on the software package (TownSuite) used by the Village for all accounting functions is of concern. The Administrative Clerk has been in contact with Procom, the company that sells and maintains TownSuite applications, with regard to the cost of upgrading the system. The Clerk Treasurer had earlier estimates of the cost of training. Those in attendance recommended the system be upgraded providing the cost was manageable. They also recommended that some degree of training be obtained. Further discussion focused on maintaining TownSuite for audit and history while acquiring a generic software application (e.g. ACCPAC, Simply Accounting,

Quick Books, etc.) for use commencing in 2017

**New Business:**

- 5. Sewer Treatment Agreement:** The agreement is a matter of priority given it is slated to go into effect on January 1, 2017. There is an issue with the change in intent from sewer treatment to sewer service which needs to be resolved. There are also issues with language in the proposed agreement that raise concern. At present, we are at a standstill. Mayor Flewwelling had approached the Town for an opportunity to speak to their Council. The Town agreed to place the matter on the closed agenda for a Council meeting during which the Village could speak on the matter. The date has not been established. The feeling was that the entire Council should be present at such a meeting if and when it occurs. Mention was also made regarding the \$1.5 million dollar sewer treatment project. This will add to the cost of sewer treatment for the Village.
- 6. Leonard Drive Letters:** The Town has issued letters to the five Village property owners stating the Town will no longer provide water service to those users effective January 1, 2017. Each of the users have contacted the Village and have been advised they will not lose access to potable water.
- 7. Donation of Land:** The Village is investigating the possibility of acquiring land for a walking trail and park. The Works Supervisor has walked the proposed area and said the land is certainly suited for both a trail and park. The Clerk Treasurer also met with an adjacent property owner who said he is also open to the donation of land in the same area. The Clerk Treasurer will do additional research prior to the September Council Meeting.
- 8. Signing Officers:** With the departure of the former Administrative Clerk and the arrival of Debbie Otis the signing officers will change. Bayview Credit Union is preparing the signature package for all 4 signing officers to complete. A motion will be required in the September Council Meeting. Another motion will be required to assign the role of Assistant Clerk for the Village for the purposes of a backup for Council Meetings.

**9. Fire Department:**

The Fire Chief has offered the opportunity for Village Council to visit the Fire Hall, tour the facility, meet with some of the personnel and discuss concerns or questions. The proposed date is late September so Council members were asked to check their calendars and share their availability at the September Council Meeting.

**10. RSC8 Position:**

The Village has been approached by the RSC8 regarding the potential of creating a new position (Regional Tourism Coordinator) within the RSC8. The intent would be that this position and the incumbent would provide tourism marketing for the entire region including the municipalities and LSDs. Should all parties support the initiative, the cost of the position would be \$118,000 of which the Village share would be \$5,326.63 or 4.5% of the cost of the position. Early indications are that the Town of Hampton will not participate and many if not most of the LSDs are also not in support. It was recommended the Mayor suggest the RSC8 investigate funding opportunities through ACOA. The indication of those present was support in principle subject to the eventual cost to the Village.

**11. Council Motions:**

The Works Supervisor expressed some concern regarding decisions of Council being made that affect the workload of the Works Department without the knowledge or input of the Works Supervisor. This places additional demands on staff and affects vacation schedules. The feeling of those present was that this is really a matter of prioritization. Arrangements will be made to discuss the concern with the Works Supervisor.

Bobbitt adjourned the meeting at 5:00 p.m.

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Clerk Treasurer

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Portfolio Chair