

The meeting was called to order by Councillor McMillan at 6:00pm

Attendance: Mayor Gillies, Deputy Mayor Whalen, Councillors Shay, McMillan and Loder as well as the Clerk Treasurer and Administrative Clerk.

- 1. Cheque Registers:** Questions on the monthly payments were answered.
- 2. Legion – NB Command:** A request was received for an advertisement in the Military Service Recognition Book. The Committee recommended support of the Sussex Branch if and when the need arises.
- 3. Sussex Rotary Club:** The Committee recommended the purchase of two tickets for the Sussex Rotary Club Annual Charity Dinner and Auction. They also suggested the Club be invited to visit Council and discuss partnering opportunities.
- 4. BCF Application:** A Building Canada Fund application has been drafted for the construction of a sewer system extension on Cogle Road and Earnhardt Road. The Committee recommended the application be completed and submitted to the Province with a copy to MP Alaina Lockhart.
- 5. Procedural Bylaw:** The Clerk has reviewed the bylaw and noted a number of revisions for consideration. The Committee requested the noted revisions be appended to the Procedural Bylaw file and further recommended, given the upcoming election, to defer the matter to the 2016-2020 Council for resolution.
- 6. Gas Tax Project:** The water system reservoir refurbishment is slated for 2016. The schedule includes a resolution of Council on March 15th for a tender call and resolution of Council on April 19th to award the tender.
- 7. Sewer Agreement:** Village and Town staff will be meeting on Wednesday, March 2nd to discuss the proposed agreement.
- 8. Next Meeting:** Tuesday, March 1, 2016 at 6:00 p.m.

Councillor McMillan adjourned the meeting at approximately 6:40 p.m.

Clerk Treasurer

Committee Chair