

The meeting was called to order by Councillor McMillan at 6:00pm

**Attendance:** Mayor Gillies, Deputy Mayor Whalen, Councillors Shay, McMillan, Loder and Hunt as well as the Clerk Treasurer.

- 1. Cheque Registers:** Questions on the monthly payments were answered.
- 2. Fund Raiser:** A request was received to sponsor the 2016 Across Town for Crosswinds marathon. The Committee discussed the the sponsorship options and recommended that Council purchase a Bronze Level sponsorship (\$250.00).
- 3. Conference:** Councillor Loder said the province is hosting a Climate Change Adaptation and Infrastructure Conference highlighting challenges and showcasing best practices for the Atlantic region and indicated her desire to attend. After some discussion, the Committee decided sending a member of staff would be more appropriate and resolved to discuss the opportunity with the Works Supervisor.
- 4. DOTI Program:** Municipalities were asked to provide input to the 5 Year Designated Highway Program. The province recently issued communications outlining 2 options for projects (1) shared funding and (2) 100% DOTI funded. Municipalities have until January 31<sup>st</sup> to submit input. The Committee resolved to discuss the matter with the Works Supervisor and then meet with DOTI prior to submitting the Village's input.
- 5. UMN B Strategic Plan:** A request was received for input to the UMN B 5 year strategic plan. The deadline is January 22<sup>nd</sup>. Committee members will forward their thoughts to the Clerk Treasurer who will assemble the comments for Council review prior to sending the input to UMN B.
- 6. Year End Processes:** The Clerk Treasurer highlighted a number of processes including closing / adjusting entries, audit preparation, creation of 2016 files, budget support documentation and water and sewer invoicing (1<sup>st</sup> quarter complete).
- 7. Village Website:** The Deputy Mayor raised the matter of the Village website. He said funding was included in the 2016 budget and attention needed to be given to a review of the website and a complete update undertaken. Staff was directed to review the website, identify changes / updates required and utilize the services of a website resource to carry out the work.

- 8. Winter Carnival:** A brief discussion was held concerning the 2016 Winter Carnival. The date was set as February 20<sup>th</sup> with February 27<sup>th</sup> as a backup date. The Mayor volunteered to Chair the Winter Carnival Committee.
- 9. Next Meeting:** Tuesday, February 2, 2016 at 6:00 p.m.

Councillor McMillan adjourned the meeting at approximately 6:45 p.m.

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Clerk Treasurer

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Committee Chair