

VILLAGE OF SUSSEX CORNER
CONSOLIDATED FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2015

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CONSOLIDATED FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2015

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Buckley Professional Corporation

CHARTERED PROFESSIONAL ACCOUNTANT

480 Main Street Unit 2
Sussex, N.B.
Canada E4E 2S4
Telephone (506)432-5020
Telecopier (506)432-6926

INDEPENDENT AUDITOR'S REPORT

To His Worship The Mayor
and Members of the Council

I have audited the accompanying financial statements for the Village of Sussex Corner, which comprise the consolidated statement of financial position as at December 31, 2015, and the consolidated statements of operations, changes in net assets and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation of these financial statements in accordance with Canadian generally accepted accounting principles adopted for New Brunswick municipalities, and for such internal control as management determines is necessary to enable the preparation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

My responsibility is to express an opinion on these consolidated financial statements based on my audit. I conducted my audit in accordance with Canadian generally accepted auditing standards. Those standards require that I comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the consolidated financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the consolidated financial statements. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the consolidated financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the presentation of the consolidated financial statements.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

Opinion

In my opinion, the consolidated financial statements present fairly, in all material respects, the financial position of the Village of Sussex Corner as at December 31, 2015 and the results of its operations and its cash flows for the year then ended in accordance with Canadian generally accepted accounting principles.

Sussex, New Brunswick
May 17, 2016

 J. Buckley, FCPA, FCA

CHARTERED PROFESSIONAL ACCOUNTANT

VILLAGE OF SUSSEX CORNER
CONSOLIDATED STATEMENT OF FINANCIAL POSITION
AS AT DECEMBER 31, 2015

	<u>2015</u>	<u>2014</u>
FINANCIAL ASSETS		
Cash (note 3)	\$ 1,112,076	\$ 805,462
Receivables		
General	11,637	10,089
Federal government and its agencies (note 4)	15,312	13,069
Province of New Brunswick (note 5)	222,979	
Investments (note 6)	<u>69,678</u>	<u>61,715</u>
	<u>\$ 1,431,682</u>	<u>\$ 890,335</u>
LIABILITIES		
Accounts payable and accrued liabilities	\$ 212,711	\$ 6,683
Deferred revenue (note 7)	99,568	35,926
Long term debt (note 8)	<u>630,000</u>	<u>696,000</u>
	<u>942,279</u>	<u>738,609</u>
NET ASSETS	<u>489,403</u>	<u>151,726</u>
NON-FINANCIAL ASSETS		
Tangible capital assets (note 14)	10,662,138	10,366,712
Accumulated amortization	<u>4,430,742</u>	<u>4,196,272</u>
	6,231,396	6,170,440
Inventory of supplies	11,660	10,480
Prepaid expenses	<u>18,921</u>	<u>18,716</u>
	<u>6,261,977</u>	<u>6,199,636</u>
ACCUMULATED SURPLUS	<u>\$ 6,751,380</u>	<u>\$ 6,351,362</u>

Approved by

Mayor

Clerk

VILLAGE OF SUSSEX CORNER
CONSOLIDATED STATEMENT OF OPERATIONS
YEAR ENDED DECEMBER 31, 2015

	<u>2015</u>		<u>2014</u>
	(Unaudited) Budget (note 19)	<u>Actual</u>	<u>Actual</u>
Revenue			
Property tax warrant	\$ 1,183,505	\$ 1,183,505	\$ 1,171,788
Services provided to other governments	11,100		11,554
Sale of services, fines and other fees	24,620	38,372	37,570
Unconditional grant	11,316	11,316	32,819
Conditional transfers from other governments		455,923	14,592
Water and sewer user fees	317,000	321,211	322,414
Interest	1,175	2,890	2,839
Other		5,964	4,581
Donations		<u>35,926</u>	<u>16,574</u>
	<u>1,548,716</u>	<u>2,055,107</u>	<u>1,614,731</u>
Expenditure			
General government services	250,682	237,457	217,441
Protective services	357,654	356,574	406,397
Transportation services	355,090	443,319	395,891
Environmental health services	98,640	89,926	92,063
Environmental development services	60,781	70,594	69,587
Recreational and cultural services	85,500	48,778	42,072
Water and sewer	<u>331,240</u>	<u>408,441</u>	<u>433,550</u>
	<u>1,539,587</u>	<u>1,655,089</u>	<u>1,657,001</u>
Annual surplus (deficit) (note 16)	\$ <u>9,129</u>	400,018	(42,270)
Accumulated surplus, beginning of year		<u>6,351,362</u>	<u>6,393,632</u>
Accumulated surplus, end of year		<u>\$6,751,380</u>	<u>\$6,351,362</u>

VILLAGE OF SUSSEX CORNER
CONSOLIDATED STATEMENT OF CHANGE IN NET ASSETS
YEAR ENDED DECEMBER 31, 2015

	<u>2015</u>	<u>2014</u>
Annual surplus (deficit)	\$ <u>400,018</u>	\$ <u>(42,270)</u>
Acquisition of tangible capital assets	(295,426)	(105,242)
Amortization of tangible capital assets	<u>234,470</u>	<u>230,382</u>
	<u>(60,956)</u>	<u>125,140</u>
	<u>339,062</u>	<u>82,870</u>
Acquisition of inventories	(1,180)	(1,450)
Use of prepaid assets	<u>(205)</u>	<u>(96)</u>
	<u>(1,385)</u>	<u>(1,546)</u>
Increase in net assets	337,677	81,324
Net assets, beginning of the year	<u>151,726</u>	<u>70,402</u>
Net assets, end of the year	<u>\$ 489,403</u>	<u>\$ 151,726</u>

VILLAGE OF SUSSEX CORNER
CONSOLIDATED STATEMENT OF CASH FLOWS
YEAR ENDED DECEMBER 31, 2015

	<u>2015</u>	<u>2014</u>
Operating transactions		
Annual surplus (deficit)	\$ 400,018	\$ (42,270)
Amortization of tangible capital assets	234,470	230,382
Receivable - General	(1,548)	(3,665)
Receivable - Federal Government and its agencies	(2,243)	354
Receivable - Province of New Brunswick	(222,979)	
Payables and accruals	206,028	(2,600)
Deferred revenue	63,642	(63,642)
Change in inventory/prepaid expenses	<u>(1,385)</u>	<u>(1,546)</u>
	<u>676,003</u>	<u>117,013</u>
Capital transactions		
Acquisition of tangible capital assets	<u>(295,426)</u>	<u>(105,242)</u>
Financing transactions		
Long-term debt	<u>(66,000)</u>	<u>(96,000)</u>
Investing transactions		
Investments	<u>(7,963)</u>	<u>(3,367)</u>
Net increase (decrease) in cash and cash equivalents	306,614	(87,596)
Cash and cash equivalents		
Beginning of year	<u>805,462</u>	<u>893,058</u>
End of year	<u>\$ 1,112,076</u>	<u>\$ 805,462</u>

VILLAGE OF SUSSEX CORNERNOTES TO CONSOLIDATED FINANCIAL STATEMENTSYEAR ENDED DECEMBER 31, 2015**1. PURPOSE OF THE ORGANIZATION**

The Village of Sussex Corner was incorporated as a village by the Province of New Brunswick Municipalities Act on November 9, 1966 and was approved for status as a Municipality effective November 9, 1991 by an amendment of New Brunswick Regulation 85-6 under the Municipalities Act. As a municipality, the Village of Sussex Corner is exempt from income tax under section 149(1)(c) of the Canadian Income Tax Act.

2. SIGNIFICANT ACCOUNTING POLICIES

The consolidated financial statements of the Village of Sussex Corner are the representations of management prepared in accordance with Canadian generally accepted accounting principles for local governments, as recommended by the Public Sector Accounting Board (PSAB) of the Chartered Professional Accountants of Canada.

The Village of Sussex Corner has adopted PSA as of January 1, 2011.

The focus of PSA financial statements is on the financial position of the Village of Sussex Corner and the changes thereto. The Consolidated Statement of Financial Position includes all of the assets and liabilities of the Village of Sussex Corner.

Significant aspects of the accounting policies adopted by the Municipality are as follows:

Reporting entity

The consolidated financial statements reflect the assets, liabilities, revenues, expenditures and changes in net debt and cash flows of the reporting entity. The reporting entity is comprised of all organizations and enterprises accountable for the administration of their affairs and resources to the Village of Sussex Corner and which are owned or controlled by the Village of Sussex Corner.

Interdepartmental and organizational transactions and balances are eliminated.

Budget

The budget figures contained in these financial statements were approved by Council on December 16, 2014 and the Minister of Environment and Local Government on January 15, 2015.

Revenue recognition

(a) Unrestricted revenue is recorded on an accrual basis and is recognized when collection is reasonably assured. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred.

(b) Other revenue is recorded when it is earned.

Use of estimates

The preparation of the consolidated financial statements in conformity with Canadian generally accepted accounting principles requires management to make estimates that affect the reported amount of assets and liabilities and disclosure of contingent assets and liabilities at the date of the consolidated financial statements and the reported amount of revenues and expenses during the reporting period. These estimates are reviewed periodically, and as adjustments become necessary, they are reported in earnings in the period in which they become known. Actual results may differ from those estimates.

Financial instruments

The Village of Sussex Corner's financial instruments consist of cash, short-term investments, accounts receivable, due from the Federal and Provincial Governments, payables and accruals, funds held in trust and long-term debt. Unless otherwise noted, it is management's opinion that the Village of Sussex Corner is not exposed to significant interest, currency or credit risk arising from these financial instruments. The fair value of these financial instruments approximates their carrying values, unless otherwise noted.

The village is subject to credit risk through accounts receivable. The Village of Sussex Corner minimises credit risk through ongoing credit management.

VILLAGE OF SUSSEX CORNER

NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2015

2. SIGNIFICANT ACCOUNTING POLICIES (continued)

Cash and cash equivalents

Cash and cash equivalents include cash on hand, balances with banks and short term deposits with original maturities of three months or less.

Tangible capital assets

Effective January 1, 2011, the Village of Sussex Corner adopted the provisions of PSA section 3150 Tangible Capital Assets. Tangible capital assets are recorded at cost which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The cost of the tangible capital asset is amortized on a straight line basis over the estimated useful life as follows:

Asset type	Useful Years
Land improvements	5 - 25 years
Buildings	25 - 40 years
Vehicles	5 - 10 years
Machinery and equipment	15 - 20 years
Heavy equipment	10 - 15 years
Computer hardware and software and communication equipment	3 - 5 years
Furniture and fixtures	3 - 5 years
Road surface	15 - 20 years
Road grade	15 - 50 years
Water and wastewater networks	15 - 75 years
Water structures	25 - 75 years

Assets under construction are not amortized until the asset is available for productive use.

Segmented information

The Village of Sussex Corner is a diversified municipal unit that provides a range of services to its residents. For management reporting purposes, the Village of Sussex Corner's operations and activities are organized and reported by function. This presentation was created for the purpose of recording specific activities to attain certain objectives in accordance with special regulations, restrictions or limitations. Municipal services are provided by departments as follows:

General government services

This department is responsible for the overall governance and financial administration of the Village of Sussex Corner. This includes council functions, general and financial management, legal matters and compliance with legislation as well as civic relations.

Protective services

This department is responsible for the provision of policing services, fire protection, emergency measures, animal control and other protective measures.

Transportation services

This department is responsible for common services, roads and streets maintenance, street lighting, traffic services, parking and other transportation related functions.

Environmental health services

This department is responsible for provision of waste collection and disposal.

Environmental development services

This department is responsible for planning and zoning, community development, tourism and other municipal development and promotion services.

Recreation and cultural services

This department is responsible for the maintenance and operation of recreational and cultural facilities.

Water and wastewater systems

This department is responsible for the provision of water and sewer services including the maintenance and operation of the underground networks and reservoirs.

Inventory of supplies

Inventory is valued at the lower of cost and net replacement cost with cost being determined on the first-in, first out basis.

VILLAGE OF SUSSEX CORNER

NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2015

3. CASH

	<u>2015</u>	<u>2014</u>
Cash - restricted	\$ 257,052	\$ 56,202
Cash - unrestricted	<u>855,024</u>	<u>749,260</u>
	<u>\$ 1,112,076</u>	<u>\$ 805,462</u>

4. DUE FROM FEDERAL GOVERNMENT AND ITS AGENCIES

	<u>2015</u>	<u>2014</u>
Canada Revenue Agency (HST refund)	<u>\$ 15,312</u>	<u>\$ 13,069</u>

5. DUE FROM PROVINCE OF NEW BRUNSWICK

	<u>2015</u>
Department of Transportation and Infrastructure	<u>\$ 222,979</u>

6. INVESTMENTS

The investments consist of guaranteed investment certificates with maturity dates ranging from January 2016 to December 2019 and interest rates ranging from .50% to 3.50%

7. DEFERRED REVENUE

Deferred revenue consists of the January 2016 transfers from the Province of New Brunswick in the amount of \$99,568, which was deposited December 31, 2015.

8. LONG TERM DEBT

	<u>2015</u>	<u>2014</u>
Debentures		
(a) AZ-60 2.10% - 5.55% due 2023, OIC 07-0040	\$ 28,000	\$ 31,000
(b) BD-48 1.50% - 3.85% due 2020, OIC 10-0037	279,000	294,000
(c) BJ-45 1.25% - 1.45% due 2015, OIC 03-0029		13,000
(d) AT-57 3.75% - 4.375% due 2015, OIC 05-27		2,000
(e) BI-48 1.35% - 3.25% due 2023, OIC03-0029	77,000	86,000
(f) BD-49 1.50% - 3.85% due 2020, OIC 09-0128	144,000	152,000
(g) AS-36 2.85% - 4.35% due 2015, OIC 04-78		4,000
(h) BI-49 1.35% - 3.25% due 2023, OIC13-0004	<u>102,000</u>	<u>114,000</u>
	<u>\$ 630,000</u>	<u>\$ 696,000</u>

Approval of the Municipal Capital Borrowing Board has been obtained for the long term debt. Principal payments required during the next five years are as follows:

2016	\$ 47,000
2017	48,000
2018	48,000
2019	50,000
2020	353,000

In 2020, debenture BD 49 will mature with a final amount due of \$111,000 however, a portion of this payment is expected to be refinanced during that year.

In 2020, debenture BD 48 will mature with a final amount due of \$215,000 however, a portion of this payment is expected to be refinanced during that year.

VILLAGE OF SUSSEX CORNER

NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2015

9. ACCRUED SICK LEAVE

The Village of Sussex Corner provides sick leave that accumulates at twelve (12) hours per month for full-time employees to a maximum of one hundred and sixty (160) days or one thousand two hundred and eighty (1,280) hours per employee. At December 31, 2015 there is no recorded liability for accumulated sick time as employees are not entitled to any cash payment related to them. The Village of Sussex Corner's practice has been, and continues to be, that replacement staff is not employed to replace those employees away from the workplace due to sickness.

10. CONTINGENCIES

In the normal course of operations, the Municipality becomes involved in various claims and legal proceedings. While the final outcome with respect to claims and legal proceedings pending at December 31, 2015 cannot be predicted with certainty, it is the opinion of management and council that resolution of any matters will not have a material adverse effect as the Municipality maintains insurance coverage in amounts considered appropriate.

11. SHORT-TERM BORROWINGS COMPLIANCE

Operating borrowing

As prescribed in the Municipalities Act, borrowing to finance General Fund operations is limited to 4% of the Village of Sussex Corner's operating budget. Borrowing to finance Utility Fund operations is limited to 50% of the operating budget for the year. In 2015, the Village of Sussex Corner has complied with these restrictions.

Inter-fund borrowing

The Municipal Financial Reporting Manual requires that short-term inter-fund borrowings be repaid in the next year unless the borrowing is for a capital project. The amounts payable between funds are in compliance with the requirements.

12. WATER AND SEWERAGE OPERATING FUND DEFICIT

The Municipalities Act requires Water and Sewerage Fund surplus or deficit amounts to be absorbed into one or more of four operating budgets, commencing with the second following year. The balance of the deficit at the end of the year consists of:

	<u>2015</u>	<u>2014</u>
2015 surplus	\$ 63,053	
2014 surplus	145,568	\$ 145,568
2013 surplus		<u>26,705</u>
	<u>\$ 208,621</u>	<u>\$ 172,273</u>

13. WATER COST TRANSFER

The Village of Sussex Corner's water cost transfer for fire protection is within the maximum allowable by Regulation 81-195 under the Municipalities Act based upon the applicable percentage of water system expenditures for the population.

VILLAGE OF SUSSEX CORNER
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2015

14. Schedule of Tangible Capital Assets

Cost	Land	Land Improvements	Buildings	Vehicles	Machinery and Equipment	Infrastructure		2015 Total	2014 Total
						Roads and Streets	Water and Sewer		
Balance, beginning of year	\$ 171,906	\$ 51,593	\$ 815,422	\$ 62,233	\$ 245,215	\$ 3,044,517	\$ 5,975,826	\$ 10,366,712	\$ 10,261,470
Add: Net additions during the year			<u>72,447</u>			<u>222,979</u>		<u>295,426</u>	<u>105,242</u>
BALANCE, END OF YEAR	<u>171,906</u>	<u>51,593</u>	<u>887,869</u>	<u>62,233</u>	<u>245,215</u>	<u>3,267,496</u>	<u>5,975,826</u>	<u>10,662,138</u>	<u>10,366,712</u>
Accumulated Amortization									
Balance, beginning of year		28,867	200,517	31,265	92,421	1,698,846	2,144,356	4,196,272	3,965,890
Add: Amortization during the year		<u>3,263</u>	<u>16,282</u>	<u>7,777</u>	<u>9,451</u>	<u>100,541</u>	<u>97,156</u>	<u>234,470</u>	<u>230,382</u>
BALANCE, END OF YEAR		<u>32,130</u>	<u>216,799</u>	<u>39,042</u>	<u>101,872</u>	<u>1,799,387</u>	<u>2,241,512</u>	<u>4,430,742</u>	<u>4,196,272</u>
NET BOOK VALUE OF TANGIBLE CAPITAL ASSETS	<u>\$ 171,906</u>	<u>\$ 19,463</u>	<u>\$ 671,070</u>	<u>\$ 23,191</u>	<u>\$ 143,343</u>	<u>\$ 1,468,109</u>	<u>\$ 3,734,314</u>	<u>\$ 6,231,396</u>	<u>\$ 6,170,440</u>
Consists of:									
General Capital Assets	\$ 125,829	\$ 19,463	\$ 446,307	\$ 15,266	\$ 78,784	\$ 1,468,109		\$ 2,153,758	\$ 1,985,527
Water & Sewer Capital Fund Assets	<u>46,077</u>		<u>224,763</u>	<u>7,925</u>	<u>64,559</u>		<u>\$ 3,734,314</u>	<u>4,077,638</u>	<u>4,184,913</u>
	<u>\$ 171,906</u>	<u>\$ 19,463</u>	<u>\$ 671,070</u>	<u>\$ 23,191</u>	<u>\$ 143,343</u>	<u>\$ 1,468,109</u>	<u>\$ 3,734,314</u>	<u>\$ 6,231,396</u>	<u>\$ 6,170,440</u>

Buckley Professional Corporation
 CHARTERED PROFESSIONAL ACCOUNTANT

VILLAGE OF SUSSEX CORNER
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2015

15. Schedule of Segment Disclosure

	General	Protective	Transportation	Environmental Health	Environmental Development	Recreation and Culture	Water and Sewer	2015 Consolidated	2014 Consolidated
Revenues									
Property tax warrant	\$ 1,123,505		\$ 20,000				\$ 40,000	\$ 1,183,505	\$ 1,171,788
Services provided to other governments	34,213			\$ 563		\$ 3,296	300	38,372	11,554
Sale of service, fines and other fees	11,316							11,316	32,819
Unconditional grant	200,444		222,979			32,500		455,923	14,592
Other government transfers							321,211	321,211	322,414
Water and sewer user fees							2,280	2,890	2,839
Interest	610						5,954	41,890	21,155
Other									
	<u>1,370,088</u>		<u>242,979</u>	<u>563</u>		<u>71,722</u>	<u>369,755</u>	<u>2,055,107</u>	<u>1,614,731</u>
Expenses									
Salaries and benefits	81,336		138,203			19,136	106,717	345,392	309,335
Goods and services	92,329	\$ 356,574	173,992	89,926	\$ 70,594	29,642	186,130	999,187	1,060,732
Amortization	8,785		118,410				107,276	234,471	230,383
Interest	2,097		12,714				8,318	23,129	25,380
Other	52,910							52,910	31,171
	<u>237,457</u>	<u>356,574</u>	<u>443,319</u>	<u>89,926</u>	<u>70,594</u>	<u>48,778</u>	<u>408,441</u>	<u>1,655,089</u>	<u>1,657,001</u>
Surplus (deficit) for the year	\$ <u>1,132,631</u>	\$ <u>(356,574)</u>	\$ <u>(200,340)</u>	\$ <u>(89,363)</u>	\$ <u>(70,594)</u>	\$ <u>22,944</u>	\$ <u>(38,686)</u>	\$ <u>400,018</u>	\$ <u>(42,270)</u>

VILLAGE OF SUSSEX CORNER
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2015

16. Reconciliation of Annual Surplus

	General Operating Fund	General Capital Fund	Water & Sewer Operating Fund	Water & Sewer Capital Fund	General Operating Reserve Fund	General Capital Reserve Fund	Water & Sewer Operating Reserve Fund	Water & Sewer Capital Reserve Fund	Land for Public Purposes Reserve Fund	Total
2015 annual surplus (deficit)	\$ 105,953	\$ 332,545	\$ 66,848	\$ (107,276)	\$ 56	\$ 148	\$ 23	\$ 1,719	\$ 2	\$ 400,018
Adjustments to annual surplus (deficit) for funding requirements										
Second previous year's surplus (deficit)	123,933		26,705							150,638
Transfer between funds										
Transfer from general operating fund to the general capital fund	(36,521)	36,521								
Transfer from general operating reserve fund to the general operating fund	10,839				(10,839)					
Transfer from the water & sewer operating fund to the water & sewer capital reserve fund			(6,500)					6,500		
Long term debt principal repayment	(42,000)	42,000	(24,000)	24,000						
Long term debt principal repayment		127,194		107,276						
Amortization expense		205,715	(3,795)	131,276	(10,839)			6,500		234,470
Total adjustments to 2015 annual surplus (deficit)	\$ 56,251	\$ 205,715	\$ (3,795)	\$ 131,276	\$ (10,839)	\$ 148	\$ 23	\$ 8,219	\$ 2	\$ 385,108
2015 annual fund surplus (deficit)	\$ 162,204	\$ 538,260	\$ 63,053	\$ 24,000	\$ (10,783)	\$ 148	\$ 23	\$ 8,219	\$ 2	\$ 785,126

VILLAGE OF SUSSEX CORNER
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2015

17. Statement of Reserves

Assets	General Operating Reserve	General Capital Reserve	Water & Sewer Operating Reserve	Water & Sewer Capital Reserve	Land for Public Purposes Reserve	2015 Total	2014 Total
Cash Investments	\$ 29,604	\$ 98,519	\$ 15,219	\$ 166,413	\$ 1,022	\$ 310,777	\$ 321,131
Accumulated Surplus	<u>\$ 29,604</u>	<u>\$ 98,519</u>	<u>\$ 15,219</u>	<u>\$ 236,091</u>	<u>\$ 1,022</u>	<u>\$ 380,455</u>	<u>\$ 382,846</u>
Revenue							
Transfers from water & sewer operating fund Interest	\$ 56	\$ 148	\$ 23	\$ 6,500	\$ 2	\$ 6,500	\$ 6,500
	<u>56</u>	<u>148</u>	<u>23</u>	<u>8,219</u>	<u>2</u>	<u>8,448</u>	<u>8,106</u>
Expenditures							
Annual Surplus (Deficit)	<u>\$ 10,839</u>	<u>\$ (10,783)</u>	<u>\$ 23</u>	<u>\$ 8,219</u>	<u>\$ 2</u>	<u>\$ (2,391)</u>	<u>\$ (63,514)</u>

Name of Investment	Principal Amount	Interest Rate	Date of Maturity	Name of Investment	Principal Amount	Interest Rate	Date of Maturity
Term deposit	\$ 2,035	2.00 %	October 2016	GIC 5 year step	\$ 2,557	2.00 %	November 2018
Term deposit	\$ 2,415	0.50 %	January 2016	GIC 5 year step	\$ 1,023	2.00 %	November 2018
Term deposit	\$ 2,000	0.50 %	January 2016	GIC 5 year step	\$ 1,010	1.25 %	December 2019
Bond beater	\$ 2,492	1.10 %	November 2016	GIC 5 year step	\$ 3,030	1.25 %	December 2019
GIC 3 year step	\$ 2,199	2.40 %	December 2016	GIC 5 year step	\$ 2,525	1.25 %	December 2019
GIC 3 year step	\$ 3,299	2.40 %	December 2016	GIC 3 year step	\$ 22,795	1.00 %	December 2018
GIC 3 year step	\$ 1,099	2.40 %	December 2016				
GIC 5 year step	\$ 2,732	3.50 %	December 2016				
GIC 5 year step	\$ 3,279	3.50 %	December 2016				
GIC 5 year step	\$ 2,186	3.50 %	December 2016				
GIC 5 year step	\$ 1,093	3.50 %	December 2016				
GIC 3 year step	\$ 2,600	2.40 %	December 2016				
GIC 3 year step	\$ 2,080	2.40 %	December 2016				
GIC 3 year step	\$ 1,040	2.40 %	December 2016				
GIC 3 year step	\$ 3,120	2.40 %	December 2016				
GIC 5 year step	\$ 3,068	2.00 %	November 2018				

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VILLAGE OF SUSSEX CORNER
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2015

17. Statement of Reserves (continued)

Council Resolutions regarding transfers to and from reserves:

Moved by Councilor Loder, seconded by Councilor Shay that \$10,839 be transferred from the general operating reserve fund to the general operating fund.
Moved by Councilor Shay, seconded by Councilor Loder that \$3,000 be transferred from the water & sewer operating fund to the water & sewer capital reserve fund.
Moved by Councilor Loder, seconded by Councilor Shay that \$1,000 be transferred from the water & sewer operating fund to the water & sewer capital reserve fund.
Moved by Councilor Shay, seconded by Councilor Loder that \$2,500 be transferred from the water & sewer operating fund to the water & sewer capital reserve fund.

I hereby certify that the above are true and exact copies of resolutions adopted at meetings of Council on February 17, 2015 and December 21, 2015.

Don Smith
Clerk,
Village of Sussex Corner

Date

Buckley Professional Corporation
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VILLAGE OF SUSSEX CORNER
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2015

18. Operating Budget to PSA Budget

	Operating Budget General	Operating Budget Water & Sewer	Amortization TCA	Other	Transfers	Total
Revenues						
Property tax warrant	\$ 1,183,505					\$ 1,183,505
Services provided to other governments	11,100					11,100
Sale of service, fines and other fees	23,720	900				24,620
Unconditional grant	11,316					11,316
Other transfers		40,000				
Water & sewer user fees		317,000			(40,000)	317,000
Interest		1,175				1,175
Surplus/deficit of second previous year	<u>123,933</u>	<u>24,879</u>			<u>(148,812)</u>	
	<u>1,353,574</u>	<u>383,954</u>			<u>(188,812)</u>	<u>1,548,716</u>
Expenditures						
General government services	247,397					247,397
Protective services	357,654					357,654
Transportation services	336,475					336,475
Environmental health services	98,640					98,640
Environmental development services	60,781					60,781
Recreational and cultural services	85,500					85,500
Fiscal services						
- Long term debt repayments	42,000	24,000				
- Interest	21,900	8,500			(66,000)	30,400
- other		850				850
- Transfer from the general operating fund to the water & sewer operating fund	40,000				(40,000)	
- Transfer from the general operating fund to the general capital reserve fund	63,227				(63,227)	
- Transfer from the water & sewer operating fund to the water & sewer capital reserve funds		28,714			(28,714)	
Water & sewer		<u>321,890</u>				<u>321,890</u>
	<u>1,353,574</u>	<u>383,954</u>			<u>(197,941)</u>	<u>1,539,587</u>
Surplus for the year	<u>NIL</u>	<u>NIL</u>			<u>\$ 9,129</u>	<u>\$ 9,129</u>

Buckley Professional Corporation
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VILLAGE OF SUSSEX CORNER

NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2015

19. Revenue and Expense Support	2015	2015	2014
Revenue	Unaudited	Actual	Actual
<i>Services Provided to Other Governments</i>	Budget	Actual	Actual
Roads and streets	\$ <u>11,100</u>		\$ <u>11,554</u>
<i>Sale of services</i>			
Hall rentals	\$ 13,620	\$ 13,334	\$ 13,400
Leaf bags	500	563	517
Skating rink	3,300	3,296	3,420
Connection charge	<u>900</u>	<u>300</u>	<u>1,105</u>
	\$ <u>18,320</u>	\$ <u>17,493</u>	\$ <u>18,442</u>
<i>Other revenue from own sources</i>			
License and permits	\$ 300	\$ 285	\$ 240
Miscellaneous	6,000	20,594	18,888
Interest	1,175	2,890	2,839
Other	<u> </u>	<u>5,964</u>	<u>4,581</u>
	\$ <u>7,475</u>	\$ <u>29,733</u>	\$ <u>26,548</u>
Expenditures			
<i>General government services</i>			
Mayor	\$ 6,745	\$ 6,558	\$ 6,355
Councilors	22,504	21,782	21,115
Development seminars	5,000	5,124	3,443
Other legislative cost	<u>400</u>	<u>372</u>	<u>349</u>
	<u>34,649</u>	<u>33,836</u>	<u>31,262</u>
<i>Administrative</i>			
Clerk	56,400	56,259	58,484
Solicitor	5,000		
Other	<u>52,355</u>	<u>41,007</u>	<u>41,183</u>
	<u>113,755</u>	<u>97,266</u>	<u>99,667</u>
<i>Financial management</i>			
External audit	7,400	5,689	6,671
Other	3,400	2,315	3,483
Debenture issue costs	<u>4,350</u>	<u> </u>	<u> </u>
	<u>15,150</u>	<u>8,004</u>	<u>10,154</u>
<i>Common services</i>			
Civic relations	18,000	13,965	14,112
Training and development	3,900	801	307
Assessment charge	<u>19,793</u>	<u>19,793</u>	<u>19,597</u>
	<u>41,693</u>	<u>34,559</u>	<u>34,016</u>
<i>Other general government services</i>			
Insurance	9,250	9,148	8,941
Amalgamation plebiscite		9,886	
Other	32,900	33,876	22,230
Interest	3,285	2,097	2,386
Amortization	<u> </u>	<u>8,785</u>	<u>8,785</u>
	<u>45,435</u>	<u>63,792</u>	<u>42,342</u>
	\$ <u>250,682</u>	\$ <u>237,457</u>	\$ <u>217,441</u>

VILLAGE OF SUSSEX CORNER

NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2015

19. Revenue and Expense Support (continued)

	<u>2015</u> Unaudited <u>Budget</u>	<u>2015</u> <u>Actual</u>	<u>2014</u> <u>Actual</u>
<i>Protective services</i>			
Police			
R.C.M.P.	\$ <u>247,180</u>	\$ <u>247,180</u>	\$ <u>247,099</u>
Fire protection	<u>105,324</u>	<u>105,324</u>	<u>94,119</u>
Emergency measures	<u>1,300</u>	<u>150</u>	<u>62,048</u>
<i>Other</i>			
Animal and pest control	<u>3,850</u>	<u>3,920</u>	<u>3,131</u>
	<u>\$ 357,654</u>	<u>\$ 356,574</u>	<u>\$ 406,397</u>
<i>Transportation services</i>			
<i>Common services</i>			
Administration, personnel	\$ 134,200	\$ 138,203	\$ 99,925
Workshops and other buildings	22,475	21,320	21,402
Interest	18,615	10,704	11,046
Amortization	<u> </u>	<u>7,605</u>	<u>7,605</u>
	<u>175,290</u>	<u>177,832</u>	<u>139,978</u>
<i>Road transport</i>			
<i>Roads and streets</i>			
Summer maintenance	10,550	13,676	10,265
Sidewalks, curb and gutter	10,000		7,096
Culverts and drainage ditches	6,000	6,030	6,197
Storm sewers	4,500	1,158	
Street cleaning and flushing	6,000	5,171	4,965
Snow and ice removal	65,800	75,047	64,359
Interest	7,000	2,010	2,904
Amortization	<u> </u>	<u>110,805</u>	<u>106,717</u>
	<u>109,850</u>	<u>213,897</u>	<u>202,503</u>
<i>Street lighting</i>	<u>25,500</u>	<u>25,103</u>	<u>24,534</u>
<i>Traffic services</i>			
Street signs	1,000	822	596
Traffic lanemarking and crosswalks	3,700	11,296	10,869
Safety equipment	1,750	523	742
Crosscuts	8,000	664	662
Vehicles	18,000	13,182	16,007
Other citizen requests	<u>12,000</u>	<u> </u>	<u> </u>
	<u>44,450</u>	<u>26,487</u>	<u>28,876</u>
	<u>\$ 355,090</u>	<u>\$ 443,319</u>	<u>\$ 395,891</u>

VILLAGE OF SUSSEX CORNER

NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2015

19. Revenue and Expense Support (continued)

	<u>2015</u> Unaudited <u>Budget</u>	<u>2015</u> <u>Actual</u>	<u>2014</u> <u>Actual</u>
<i>Environmental health services</i>			
Solid waste collection	\$ 26,900	\$ 26,956	\$ 26,544
Solid waste disposal	<u>71,740</u>	<u>62,970</u>	<u>65,519</u>
	<u>\$ 98,640</u>	<u>\$ 89,926</u>	<u>\$ 92,063</u>
<i>Environmental development services</i>			
Beautification and land rehabilitation	\$ 4,700	\$ 4,019	\$ 3,959
Tree removal and planting	1,700	883	910
Other tourism	825	475	368
Other, decorative lighting	5,500	5,035	2,256
Research and planning	10,000	22,126	17,698
Regional Service Commission 8	<u>38,056</u>	<u>38,056</u>	<u>44,396</u>
	<u>\$ 60,781</u>	<u>\$ 70,594</u>	<u>\$ 69,587</u>
<i>Recreational and cultural services</i>			
Residents user fee rebates	\$ 6,000	\$ 3,196	4,775
Administration	47,700	33,916	\$ 31,750
Parks and playgrounds	4,800	1,754	2,917
Community improvement projects	14,000	7,517	2,377
Library	5,000	2,074	
Nature trails	<u>8,000</u>	<u>321</u>	<u>253</u>
	<u>\$ 85,500</u>	<u>\$ 48,778</u>	<u>\$ 42,072</u>
<i>Water and sewer</i>			
<i>Water supply</i>			
Administration	\$ 101,910	\$ 104,350	\$ 96,706
Source of supply	21,525	22,055	38,447
Transmission and distribution	18,150	16,868	16,208
Water purchased		916	865
Interest	4,300	4,170	4,774
Amortization		<u>55,234</u>	<u>55,234</u>
	<u>\$ 145,885</u>	<u>\$ 203,593</u>	<u>\$ 212,234</u>
<i>Sewer collection and disposal</i>			
Administration	\$ 65,310	\$ 59,645	\$ 65,642
Collection system	38,200	13,385	16,100
Treatment and disposal	77,645	75,628	83,262
Interest	4,200	4,148	4,270
Amortization		<u>52,042</u>	<u>52,042</u>
	<u>\$ 185,355</u>	<u>\$ 204,848</u>	<u>\$ 221,316</u>