

**CALL TO ORDER:**

Mayor Gillies called the meeting to order at 7:10 p.m.

**ATTENDANCE:**

Mayor Steven Gillies  
Councillor Harley Hunt  
Councillor Faith McMillan

Deputy Mayor Ben Whalen

Administrative Clerk Robby Obermeier  
Works Supervisor Rod Holland

**CONFLICT OF INTEREST:**

There were no declarations of Conflict of Interest.

**APPROVAL OF AGENDA:**

The Mayor called for a motion to approve the agenda.

**M/S/C (Hunt/Whalen)                      Motion to approve the agenda for the  
March 17, 2015 Council Meeting.**

**DELEGATIONS:**

**Crosswinds Occupational Center – Stacy Geldart & Jennie Powell**

Crosswinds was invited by Council to give an update on their planned road race; “Across Town for Crosswinds – 5k, 10k and Half Marathon” run. This event will be the kick-off for the 2015 New Brunswick Disability Awareness Week, with the actual marathon taking place on Sunday, May 31<sup>st</sup>. This event will raise money for an additional van to transport individuals with intellectual and / or physical disabilities who access services with Crosswinds Center. There are various levels of sponsorship for this race event. Council thanked them for their presentation and Deputy Mayor Whalen made the following motion:

**M/S/C (Whalen/McMillan)                      Motion to purchase a Bronze Level Sponsorship  
in the amount of \$250.00**

**APPROVAL OF MINUTES:**

**M/S/C (McMillan/Hunt)                      Motion to approve the minutes of the Regular  
Meeting of Council held on Tuesday, February  
17, 2015.**

**BUSINESS ARISING FROM THE MINUTES:**

**HR Policy Manual Update**

Village staff has finished updating the information from the HR meetings, with the “draft” copies given to Council for completion. Council has scheduled a meeting for March 31<sup>st</sup> @ 6:30 pm to review these changes.

**Committee Assignment**

**M/S/C (Hunt/McMillan)**

**Motion to return to the table the item of business “Committee Assignment” that was tabled at the Council Meeting held on Tuesday, February 17, 2015.**

Mayor Gillies explained again why he felt this was a good idea to have all members of Council on both Committees. He said by appointing each member of Council to these 2 Committees you will have the right to speak and make recommendations to Council instead of being just an “observer”.

**M/S/C (Hunt/McMillan)**

**Motion to appoint all members of Village Council to serve as members of the Administration and Finance Committee and the Works, Water and Sewer Committee.**

**Question:**

Deputy Mayor Whalen asked:

- 1) will it remain the 2 individual Committees
- 2) will it be the same chairperson, with the same responsibilities
- 3) will it be held on the same night
- 4) what about the time for these meetings
- 5) will staff be expected to attend both committees

**Mayor Gillies:**

- 1) yes the committees will stay individual committees
- 2) yes same chairperson with same responsibilities
- 3) yes same night held
- 4) the times will have to change to Administration and Finance will be held at 6pm and Works, Water & Sewer will change to 6:30pm
- 5) no office staff will be expected to stay for the WWS meeting and Rod will not be expected to attend the 6:00 meeting.

Mayor Gillies stated all I’m trying to achieve here is to have all members of Council on both committees with no observers, everybody is a part of the committees and this way

everyone is accountable of knowing what is going on. Deputy Mayor Whalen stated due to Councilors being absent and his own further reservations, strongly suggested that this motion be “tabled” till next month. Since the motion wasn’t made by Whalen, he couldn’t make that call.

*Deputy Mayor Whalen voted “nay”*

## **REPORTS – COMMITTEES OF COUNCIL:**

### **Administration and Finance**

There was no committee meeting in March.

Deputy Mayor Whalen asked the question “how many Administration and Finance meetings have you; Chairperson McMillan, had this year or better yet how many meetings since we’ve approved our 2015 budget last year? Councilor McMillan said she’s not sure how many, Deputy Mayor Whalen answered, “none!” Deputy Mayor Whalen said that all Admin/Finance meetings this year had been cancelled not postponed. I have asked this same question every month and here we are again on a new month and there are still no minutes. There is more than just reviewing cheque registers / expense reports, there are water billing issues that can be looked at there are bylaws and policies that need changed or fixed, in fact since last year I’ve been asking about the water metering bylaw that needs to be completed, there are lots of projects that can be worked on by the Admin/Finance committee. Deputy Mayor Whalen said it’s not my call but these meetings need to be held and it’s the responsibility of the chairperson to make this happen. Councillor Hunt said he’s happy with how things are operating on the Administration and Finance; Whalen responded “of course you’re happy because there hasn’t been any meetings this year”. After a few minutes McMillan expressed a frustration with the Deputy Mayor. Deputy Mayor Whalen said it is my role to question this, it’s my responsibility to find out why there haven’t been any meetings. McMillan said she was done discussing this matter with him. The Deputy Mayor then questioned members of the Admin/Finance committee on a procedural discrepancy that occurred in 2014 through the Admin/Finance committee. Mayor Gillies responded that this was new to him and apparently (Whalen) knew something that he didn’t. Gillies said as a “responsible Councillor” wouldn’t you step up and notify us of this? Whalen said he did, he asked questions on the cheques and balancing and that’s how the mistake was found. Gillies went on to say you really do need to sit on this committee because you’re doing a great job. McMillan said she would be resigning from this committee as Chairperson.

### **Flood**

Councillor Loder was absent so Mayor Gillies read her report.

**Personnel**

There will be a meeting of the Personnel Committee on Wednesday, March 31 at 6:30 pm to discuss the updates on the H.R. Policy Manual.

**Works, Water and Sewer**

Councillor Loder was absent so Mayor Gillies read her report.

**Accept Committee Reports**

M/S/C (McMillan/Whalen)

**Motion to accept the Flood Committee and Works, Water and Sewer Committee reports.**

**REPORTS – OTHER:**

**Chamber of Commerce**

Councillor McMillan provided her report from the March 4<sup>th</sup> meeting.

**PotashCorp Civic Centre**

Councillor Shay was absent.

**Region Service Commission (RSC8)**

Mayor Gillies read the “draft” minutes from the February 23<sup>rd</sup> meeting.

**CORRESPONDENCE:** n/a

**BYLAWS:**

There were no bylaws before Council.

**NEW BUSINESS:**

**ETF Report – Final Report**

Village Council received the final report, Assessing Flood Risk Preparedness in Sussex Corner, by Dr. Paul Arp. Mayor Gillies opened the floor for comments or questions... All Council members said this was a well written report. Mayor Gillies said we need to plan a sit down meeting with Council and members of the Flood Committee to discuss what the next steps are and to possibly proceed with an Open House with an invitation going out to Dr.Arp so he can explain more about his report. Mayor Gillies asked Flood Committee Member, Malcolm McLeod if the report had been circulated to the other members yet, but McLeod said no, he was waiting until Council accepted the report first then he would circulated it.

**M/S/C (Whalen/McMillan)**

**Motion to accept the ETF Report as presented  
and to move forward with an Open House**

Deputy Mayor Whalen suggested that before the Village goes too far with this ETF Report that each member of Council re-visit the report and truly try to understand it, because as members of Council we need to be able to answer questions from the public. Possibly during this “sit down meeting” with the Flood Committee we could develop a strategy plan / report that could be brought back to the Open House.

**Recreational Co-ordinator Report**

Councillor McMillan read the report by the Recreation Co-ordinator, Heidi Stephens.

Deputy Mayor Whalen asked the question to Councillor McMillan, what would be your recommendations on an extension for the Recreation Co-ordinator contract at this time? McMillan replied, well to do that; I would say we need to write a different proposal because we need to have certain objectives met. Whalen asked; are you prepared to do that tonight? McMillan replied, well I wrote out the last contract but I don't have them on me tonight but I guess yes, I could do that. Whalen asked; in your mind do you feel that she completed the last one? McMillan replied, well there are some things that I would have liked to have seen done that were not, but then again I think there is a strong need of a better guideline that is definitely needed for next time. Whalen said, is it possible that we leave this alone for a few months and make a motion to hire her back when the weather gets better cause there is definitely a need for this position here within the Village. Mayor Gillies said he agreed and suggested a “sit down” meeting with Heidi to find out what her thoughts and concerns are on this matter and then after if Council still agrees to move forward with the extension on this contract, we will call a Special Meeting of Council and proceed from there. Council agreed

**Volunteer Week**

Councillor McMillan stated this event is held each year and she recommends that we proceed the same as last year. All council agreed, so this event will be scheduled for Wednesday, April 22<sup>nd</sup> @ 7:00pm and she will forward the information to the office.

**ADJOURNMENT:**

**M/S/C (Whalen/McMillan)                      Motion to adjourn the Council meeting.**

The meeting adjourned at approximately 8:15 p.m.

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Assistant Clerk / Treasurer

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Mayor