

CALL TO ORDER:

Mayor Gillies called the meeting to order at 7:00 p.m.

ATTENDANCE:

Mayor Steven Gillies
Councillor Sharon Loder
Councillor Faith McMillan

Deputy Mayor Ben Whalen
Councillor Patsy Shay

Clerk Treasurer Don Smith

Administrative Clerk Robby Obermeier

CONFLICT OF INTEREST:

There were no declarations of Conflict of Interest.

APPROVAL OF AGENDA:

The Mayor called for a motion to approve the agenda.

M/S/C (Whalen/McMillan)

**Motion to approve the agenda for the
February 17, 2015 Council Meeting.**

DELEGATIONS:

There were no delegations before Council.

APPROVAL OF MINUTES:

M/S/C (Shay/McMillan)

**Motion to approve the minutes of the Regular
Meeting of Council held on Tuesday, January 20,
2015.**

BUSINESS ARISING FROM THE MINUTES:

Video Equipment – Monitor Trout Creek

M/S/C (Loder/Shay)

**Motion to return to the table the item of business
“Video Equipment – Monitor Trout Creek” that
was tabled at the Council Meeting held on
Tuesday, November 18, 2014.**

Councillor Loder presented some preliminary costs for a video monitoring scenario. A suitable camera could be purchased for approximately \$250.00 complete with DVR and ongoing operating costs of approximately \$49.00 per month. She said the ideal solution

would be a link to a SCADA System but that is a future consideration. Deputy Mayor Whalen suggested there would be other costs and would like to see a complete report before further consideration of the recommendation. He cited installation costs, website upgrades, power supply (installation and operation), etc. Contact will need to be made with our website consultant and with the product supplier. The Clerk Treasurer will work with Councillor Loder to obtain more information, prepare a summary for Council and, if possible, arrange for a presentation from the supplier to Council.

Regional Flood Initiative

A letter was issued on January 28, 2015 to RSC8 Director Steven Roberts with copies to Board Chair James McCrea and MLA Bruce Northrup requesting the RSC8 consider a regional approach to resolving the flooding issues in and around Sussex Corner. To-date there has been no response.

REPORTS – COMMITTEES OF COUNCIL:

Administration and Finance

There was no committee meeting in February. Councillor McMillan presented the following motion for approval of invoices for the month of January.

M/S/C (McMillan/Shay)

Motion to approve the January payments:

General	\$ 112,095.89
Water/Sewer	\$ 21,737.35

Flood

Councillor Loder gave the report from the February 12th meeting. One item of business was a concern over problems with the sanitary sewer system during flood conditions. A letter was received from Mr. Brian Mallory on this matter. Councillor Loder will ask the Works Supervisor to review the situation and discuss his findings at the next Works, Water and Sewer Committee meeting. There was some discussion regarding the Sussex Flood Subsidy and whether the Village should consider a similar program. Deputy Mayor Whalen said this should be addressed by the Works, Water and Sewer Committee with a report to Council for consideration. Councillor Loder will take ownership of this matter. The Clerk Treasurer will contact the Town for information on their program. Deputy Mayor Whalen asked when Dr. Arp was planning to visit with Village Council and make his presentation. He asked if the Flood Committee had seen anything by way of a report at this point. He noted the report / presentation should identify priorities and recommended actions. The Final ETF Report is due by March 1st otherwise financial

claims will be delayed. Councillor Loder said she would investigate the above questions / concerns and advise of her findings.

Personnel

There will be a meeting of the Personnel Committee on Tuesday, February 24th at 6:00 pm to discuss, among other matters, the update of the H.R. Policy Manual.

Works, Water and Sewer

Councillor Loder gave the report from the February 3rd meeting. Regarding a recent issue with the ditching of ice and snow, it was resolved that a letter be sent to the home owner providing proper protocol / process for the installation of private accesses with culverts. It was further resolved that the Works Supervisor draft the protocol / process and the Clerk Treasurer will prepare the letter and send same. The Clerk Treasurer will also prepare a letter from the Mayor to the RSC8 requesting they develop an information package for new home owners that will explain our zoning bylaws and property development standards.

Accept Committee Reports

M/S/C (Shay/Loder)

Motion to accept the Flood Committee and Works, Water and Sewer Committee reports.

REPORTS – OTHER:

Chamber of Commerce

Councillor McMillan was unable to attend the last meeting.

PotashCorp Civic Centre

Councillor Shay said the Board held a meeting on January 22nd with a number of matters discussed. They are reviewing the existing committee structure. They are now holding a Communications Committee meeting monthly. Membership has increased. The LEAP Program has access to approximately \$6,000.00 to be used to assist families with membership costs.

Region Service Commission (RSC8)

The Board has not held a meeting for some time. The next scheduled meeting is February 24th at 7:00 pm at the Village Hall.

CORRESPONDENCE:

New Brunswick Command – Royal Canadian Legion

A request was received from the New Brunswick Command – Royal Canadian Legion to purchase an advertisement in their annual publication. Council declined the offer.

Crosswinds Center Marathon

A request was received from the Crosswinds Center requesting permission to utilize Village roadways for the purposes of a fundraising road race on Sunday, May 31, 2015.

M/S/C (Whalen/Loder)

Motion to send a letter of support to the Crosswind Center Road Race Committee with authorization to utilize Village roadways for the event and an offer to provide bottled water for the event.

The Clerk Treasurer will contact the event chair(s) to see if they will visit with Council at the next meeting to discuss the event.

Resident Concern – Flooding

A letter was received from Mr. Bill Cox regarding the need to repair the Trout Creek river banks to prevent overland flooding of properties in the Cunningham Sub-division. Mayor Gillies read the letter for Council. Deputy Mayor Whalen said a portion of the property in question resides outside of the Village boundaries (Sussex LSD) and the property owners would have to submit their own WAWA applications. Councillor Loder said there is no urgency, given the Department of Environment and Local Government will not authorize such work until May. Deputy Mayor Whalen said he is not convinced the recommended action is the right solution and would like to see a better solution before the Village acts. A letter of response will be sent to Mr. Cox from the Mayor.

BYLAWS:

There were no bylaws before Council.

NEW BUSINESS:

Sussex Regional Library

Village Council received a verbal invitation to tour the library on February 18, 2015 at 6:30 pm. This would give Council the opportunity to see the glass display cabinet that has been installed thanks to the Village of Sussex Corner. Mayor Gillies, Councillor McMillan and Councillor Loder will attend.

Committee Assignments

Mayor Gillies said he would like Council to consider the assignment of all members of Council to serve as members of the Administration and Finance Committee as well as the Works, Water and Sewer Committee. There was a brief discussion after which the Mayor asked for Council members to give the matter some thought and it will be re-visited at the March 17th Council meeting.

Snow Removal

The Village has utilized the services of a local contractor, Brown's Paving, to remove snow from intersections throughout the Village in an attempt to provide greater visibility and limit the likelihood of an accident. The funds for payment of the invoice are to be transferred from the General Operating Reserve Fund.

M/S/C (Loder/Shay)

Motion to pay Brown's Paving invoice # 11960 for snow removal in the amount of \$11,842.41.

M/S/C (Loder/Shay)

Motion to transfer \$ 10,839.34 from the General Operating Reserve Fund to the General Operating Fund to cover the cost of snow removal from Village streets.

ADJOURNMENT:

M/S/C (Whalen/Shay)

Motion to adjourn the Council meeting.

The meeting adjourned at approximately 8:05 p.m.

Clerk / Treasurer

Mayor