

The meeting was called to order with Mayor Gillies, Councillor McMillan, Councillor Shay, Councillor Hunt and Robby Obermeier in attendance.

- 1. Monthly Payments:** Payment registers were reviewed and questions answered.

- 2. Trail Development:** Discussion took place at the WWS meeting on extending our walking trail in 2014 if funds were available. With their being \$2,000 in the trail account the Admin and Finance Committee are recommending that this item be added to our 2015 budget talk.

- 3. 2015 Budgets:** Mayor Gillies recommended that, in the interim, Council give strong consideration to the identification of any capital projects they are considering for 2015.

- 4. HR Policy Manual:** A request was received from the WWS Committee regarding “Emergency Call-outs”. The Committee recommends the following amendment be made to our HR Policy Manual: “Emergency call – outs” be compensated in the form of three (3) hours paid. In the event of a second “call –out” (on the same day) it will be compensated at one and one half times the number of hours worked.

- 5. EMO Sentinel System:** The Village was approached by Richard Horton, EMO Co-Ordinator for the Town of Sussex, to see if the Village was interested in participating in a training workshop on the operation of the Sentinel System. The Town is considering a training session facilitated by Sentinel Systems resources at the beginning of the New Year. After a brief discussion, the Committee is recommending that the Village cease any further part of this program.

- 6. Next meeting** is Tuesday, November 4th at 5:00 p.m.

The meeting was adjourned at 5:35 p.m.

Administrative Clerk

Chairman